

**CITY OF ROLLINGWOOD
MONTHLY ENGINEERING REPORT
March 20, 2024**

Includes Activities and Services from January 27, 2024 to February 23, 2024

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
416	6 Pleasant Cove	Addition Review 2 – Comments Returned	2/7/2024
401	4707 Timberline	Pool Review #1 – Approved	2/13/2024
378	108 Kristi	RWH Relocation #1 – Comments Returned	2/5/24
428	3209 Gentry	Review #4 – Comments Returned	2/27/24
432	2403 Hatley	Review #2 – Comments Returned	2/7/24
414	4824 Rollingwood	Review #2 – Comments Returned	2/16/2024
433	4807 Timberline	New Res Review #2 Comments Returned	2/15/24
428	3209 Gentry	Review #3 – Comments Returned	2/15/24
434	3206 Pickwick	Review #1 – Comments Returned	2/28/24
435	3216 Park Hills	Review #1 – Comments Returned	3/6/24
404	6 Timberline	Review #2 – Comments Returned	2/28/24

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
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c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
348	3225 Park Hills Drive	Drainage Observation and Inspection #2	TBD
320	102 Riley Drive	Final Drainage	1/25/2024

		Observation	
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2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
698	6 Pleasant Cove	Addition Review 2 – Comments returned	2/7/2024
685	4707 Timberline	Pool Review #1– Comments Returned	2/13/2024
661	108 Kristi	RWH Relocation #1 – Comments Returned	2/5/24
714	4807 Timberline	New Res Review #1 – Comments Returned	1/30/24
705	4810 Timberline	New Res Review #3 – Comments Returned	2/28/2024
709	3209 Gentry	Review #3 – Approved	2/12/24
713	2403 Hatley	Review #2 – Approved	2/7/24
712	4824 Rollingwood	Review #2 – Comments Returned	2/16/2024
715	3206 Pickwick	Review #1 – Comments Returned	3/5/24
716	3216 Park Hills	Review #1 – Comments Returned	3/5/24
688	6 Timberline	Review #2 – Approved	2/28/24

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
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4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
919	4826 Rollingwood Drive	Review #2– Approved	2/1/24
952	2805 Rollingwood Drive	Review #2 – Approved	2/1/24

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Bidding 9/14/2023 as Alternate 1 with the Water Bond Bid Package. A survey working on easement exhibit and metes and bounds is in progress. Finalizing easement documents and negotiations.	Finalize agreements on proposed easements. Advertised for bidding 9/14/2023. Coordinate gas line relocations with Texas Gas.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Bidding 9/14/2023 as Alternate 2 with the Water Bond Bid Package. A survey working on easement exhibit and metes and bounds is in progress. Landscape changes will be issued as an Addendum during bidding to capture the remaining design changes.	Finalize agreements on proposed easements. Advertised for bidding 9/14/2023. Coordinate gas line relocations with Texas Gas.
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Bidding 9/14/2023 with bid alternates with Hubbard/Hatley and Nixon/Pleasant.	Advertised for bidding 9/14/2023.

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs. Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	None.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	None.	Continue coordination to support mapping and KFA modeling efforts.
GIS	KFA to send quarterly updates for the City GIS layers.	On-going GIS exhibits and mapping updates as requested.	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	On-going Continue coordination and compliance efforts for permit compliance.	Packet submitted on 01/11/2024.

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom. Eanes Creek likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress

Regards,

K Friese + Associates, Inc.