



CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES

Tuesday, June 24, 2025

The Park Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on June 24, 2025. Members of the public and the Park Commission were able to participate in the meeting virtually, as long as a quorum of the Park Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL PARK COMMISSION MEETING TO ORDER

1. Roll Call

Chair Melissa Morrow called the meeting to order at 12:03 p.m.

Present Members: Chair Melissa Morrow, Don Hudson, Victoria Johnson, Laurie Mills, and Diana Wallace

Also Present: City Administrator Alun Thomas and City Secretary Makayla Rodriguez

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the May 13, 2025 Park Commission meeting

Don Hudson moved to approve the meeting minutes. Laurie Mills seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

3. Discussion and possible action on a proposed Girl Scouts Project

Ellie Meakin, resident of 310 Nixon Drive and member of Girl Scouts Troop 844, presented her proposed Gold Award project to enhance the education garden located in the lower park. She explained that her initiative focuses on planting native plants to combat the decreasing bat population due to urbanization and habitat loss. Ms. Meakin continued to say that she plans to

raise awareness on the matter by sharing educational information in the garden and engaging with residents through her participation in City events.

The Park Commission asked questions regarding Ms. Meakin's proposed project.

Diana Wallace moved to approve the project. Don Hudson seconded the motion. The motion carried with 5 in favor and 0 against.

4. Update from Western Hills Little League and Western Hills Girls Softball

Steve Franke discussed field maintenance and that the season for baseball and softball has concluded.

5. Update, discussion, and possible action on the Friends of Rollingwood Park donation opportunity

Don Hudson gave an overview of the progress made with the Friends of Rollingwood Park donation opportunity. The Park Commission and City staff discussed the donation process, verbiage for a utility bill insert, and web page configuration for the Friends of Rollingwood Park.

The Park Commission continued discussion on logos for the Friends of Rollingwood Park and the use of social media to engage the community. They agreed to bring the item back to discuss progress on the web page and bill insert.

ADJOURNMENT OF MEETING

The meeting was adjourned at 12:41 p.m.

Minutes adopted on the _____ day of _____, 2025.

Melissa Morrow, Chair

ATTEST:

Makayla Rodriguez, City Secretary