

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: July 14, 2026

Submitted By:

Staff

Agenda Item:

Update on current park projects progress including the new proposed parking lot, separate off leash area, trees and plantings

Description:

During its **May 13, 2026, meeting, City Council** approved moving forward with using concrete for the parking lot, and proceeding with "Plan 16", a .59-acre off-leash area at Rollingwood Park. Below is the language from the motions:

Councilmember Kevin Glasheen moved to approve "Plan 16" as the general design and layout for the park improvement project, including the revised parking lot layout, removal of the north parking lot area, irrigation improvements, and other conceptual elements discussed during the meeting, while recognizing that specific details such as fencing would return for further review. The motion was seconded by Councilmember Kevin Schell. The motion carried with 5 in favor and 0 opposed.

During its **June 8, 2026 meeting, the RCDC board** reaffirmed its intention to fund all or some of the proposed park improvements, subject to available funds and the total project cost.

At the **June 17, 2026 City Council meeting**, Mayor Gavin Massingill introduced the item and suggested preparing the bid for the off-leash area and the parking lot improvements as a single project. Councilmember Kevin Glasheen stated that he would like Robert Dial of Dial Development Services to review the bid drawings and requested that the sodding not be included in the scope of work. Mr. Glasheen suggested a community planting of the sod in the north end of the park. Council stated that they wanted drawings for a bid package.

Councilmember Brook Brown moved to authorize the Mayor to develop a bid package for the planned off-leash area and parking lot improvements, with the directive to present the final package to the Council for further consideration. Councilmember Kevin Schell seconded the motion. The motion carried with 5 in favor and 0 against.

To create a "bid package" as directed by City Council, staff is currently coordinating with Sitio Designs, Robert Dial, and the City Engineer, Lochner, to develop rough cost estimates for drainage design options, including stormwater runoff engineering analysis, as well as materials and labor for the parking lot and off-leash area.

Action Requested:

None

Fiscal Impacts:

None noted at this time

Attachments

None