



## **CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES**

**Monday, September 19, 2022**

The Park Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on September 19, 2022. Members of the public and the Park Commission were able to participate in the meeting virtually, as long as a quorum of the Park Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL PARK COMMISSION MEETING TO ORDER**

#### **1. Roll Call**

Chair Chad Smith called the meeting to order at 11:32 a.m.

**Present Members:** Chair Chad Smith, Victoria Johnson, Mary Elizabeth Cofer, Don Hudson, Niccole Maurici and Melissa Morrow.

**Also Present:** City Administrator Ashley Wayman, and Assistant to the City Administrator Makayla Rodriguez.

### **PUBLIC COMMENTS**

The following individuals spoke during public comments:

- Diane Butler, 4822 Rollingwood Drive, complimented the Park Commission for the work that has been done to the park, stating that the park is beautiful and has never looked better.
- Jess Butler, 4822 Rollingwood Drive, asked the Commission to consider purchasing electric equipment, such as leaf blowers and edgers. for park maintenance as opposed to gas equipment to avoid pollution.

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

#### **2. Discussion and possible action on the minutes from the 7-18-2022 Park Commission meeting**

**Mary Elizabeth Cofer moved to approve the consent agenda. Chad Smith seconded the motion. The motion passed with 6 in favor and 0 against.**

### **REGULAR AGENDA**

3. Update from Western Hills Little League and Western Hills Girls Softball

Steve Franke, with Western Hills Girls Softball discussed that the season has just begun for softball and they have 4 teams for this fall season.

4. Discussion and possible action regarding a proposed project of the Rollingwood Community Development Corporation for Rollingwood Park Amenities and Promotion

Brian Rider, RCDC Board Member, discussed his idea for the RCDC park amenities project and the process for approval of RCDC projects.

Barry Delcambre, RCDC Board Member, also discussed that this project has come to them to help establish guard rails, define parameters, and approval processes for these events.

The Park Commission and RCDC Board Members discussed the specifics of these types of vendors, how RCDC funds would be used, who would be responsible for set up and tear down, use of the fieldhouse, parking, licensing, notification to residents, and how these would be community building events.

**Chad Smith moved that the Park Commission support the RCDC exploring the idea of bringing in vendors on high traffic days in the City of Rollingwood along with certain parameters and discuss it at our next meeting and possibly approve moving forward. The motion failed for lack of a second.**

Deb Celusniak, 4819 Rollingwood Drive, discussed whether the Commission might want to look at bringing in some other amenity besides food and drink as a community building event. Chad Smith asked Deb to submit an item to City Administrator Ashley Wayman.

Don Hudson discussed his concerns that these events should not bring in more traffic or more noise.

Mary Elizabeth Cofer stated that she didn't think this was going to produce more traffic for the area.

The Park Commission discussed advertising and signage for these events.

**Chad Smith restated his motion that we pursue with the RCDC the idea of Park amenities and promotion with certain guard rails and discuss possibly approving and finalizing at the next meeting. Mary Elizabeth Cofer seconded the motion. The motion carried with 6 in favor and 0 against.**

The Park Commission and Barry Delcambre discussed creating a subcommittee for this topic. Mary Elizabeth Cofer and Victoria Johnson volunteered to look into working with RCDC on this topic.

5. Discussion and possible action regarding the installation of artificial turf infield on Field 1 by Western Hills Little League

Chair Chad Smith discussed the past action by Western Hills Little League to donate the installation of artificial turf on Hatley Field 1, and that the City Council has not approved this yet but directed this item to the Park Commission for a recommendation. He introduced Sean Kinkaid, with KMI, the group that installed turf on Joseph Field to answer any questions.

Mary Elizabeth Cofer discussed her concerns with the difference in the warranties and maintenance schedule between the manufacturer and the installer.

Sean Kincaid discussed that he is certified in turf installation with the manufacturer of the turf and explained the maintenance process that is covered under the manufacturer's warranty. He distributed a picture to illustrate the installation process. He answered questions from the Park Commission about the installation.

Melissa Morrow discussed the KMI installation of turf at WAYA and that there have been no issues with the turf and that KMI did a great job of installing the turf. She discussed that though the turf can get hotter than grass in the summer, there are many benefits including less maintenance, easy drainage, better play even when there has been rain.

The Park Commission discussed the details of the proposed turf installation and how the turf would fit into the Master Park Plan.

Jess Butler, discussed that he is concerned about the temperature that the turf could reach and that he measured temperatures at Joseph field. He also discussed the rubber smell, chemicals that it would produce, and the effect on the children and the trees.

The Park Commission discussed temperatures on the field, that insects would be displaced if turf was installed, and the Park as a community asset.

Deb Celusniak asked whether a different type of material could be used instead of the red dirt infield. Chad Smith discussed that it likely would be possible but that the little league has requested this and would be willing to pay for it.

Melissa Morrow discussed a point of order that Chad Smith should abstain vote because he is on the Western Hills Little League Board.

**Melissa Morrow moved to approve WHLL paying for installation of a turf infield and WHLL agreeing to pay for removing the infield at the end of the lease term should the City request it be removed and pay for quarterly maintenance to keep it within its warranty. Niccole Maurici seconded the motion.**

Victoria Johnson asked about the cost and whether there could be a replacement of natural grass at that same cost, and Chad Smith explained that would not maintain the field at the same level for that cost.

**The motion carried with 3 in favor, 2 against, and 1 abstention from Chair Chad Smith.**

6. Discussion and possible action concerning park rental rates for adult fitness activities

*Mary Elizabeth Cofer left at the beginning of this item.*

Melissa Morrow discussed that the city lost vendors for commercial park use because of the new rates. She discussed the City of Austin rates and a request from Ignite to lower the cost to closer to \$1,800 per year. She discussed that they don't want this to be too much work on staff. She discussed the proposal that she and Don Hudson came up with for rental rates.

Niccole Maurici discussed that this proposal was a big change from what had been discussed before and that this proposal doesn't seem to be enough to reflect the quality of the city park.

Neissa Springmann discussed the other locations they rent and how much and when she is billed.

Melissa Morrow discussed that she doesn't want to lose the last commercial user of the park.

Don Hudson discussed his participation in the previous subcommittee to set the commercial use rates but that now he sees the value of having the workout groups here in the city.

Chad Smith stated that he needed to leave but that he would put this first on the agenda at the next meeting.

7. Discussion regarding holding Park Commission meetings in the summer months

*This item was tabled to the next Park Commission Meeting.*

8. Discussion and possible action to allow pavilion rental during the weekday when school is not in session

*This item was tabled to the next Park Commission Meeting.*

9. Discussion and possible action to request City Council to revisit the procedure and process to replace Board and Commission members

*This item was tabled to the next Park Commission Meeting.*

## **DEPARTMENT REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

10. Park financials through August 2022

## **ADJOURNMENT OF MEETING**

The meeting was adjourned at 1:15 p.m.

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.**

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**Chad Smith, Chair**

**ATTEST:**

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**Desiree Adair, City Secretary**