

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: September 19, 2022

**Submitted By:**

Niccole Maurici

**Agenda Items:**

Discussion and possible action to request City Council to revisit the procedure and process to replace Board and Commission members when one member resigns from their voluntary position. This agenda item is specific to the resignation and replacement of three Park Commission members from August 4, 2021-July 18, 2022. Prior to replacing the commission member, some considerations are: 1.) Inform Park Commission of any resignation(s), 2.) City of Rollingwood should inform all Rollingwood residents about the vacant spot and request applications, 3.) After posting the vacancy, City of Rollingwood should allow 30-days for candidates to submit an application, 4.) City Council should include the commission member replacement in their agenda no sooner than 60-days post resignation.

**Description:**

September 30, 2020 – [Colin Harvey](#) submits application for Park Commission.

August 4, 2021 – [David Raymond](#) submitted his resignation letter to City Council.

August 3, 2021 – [Jennifer Meyer](#) submits application for Park Commission.

August 24, 2021 – [Melissa Morrow](#) submits application for Park Commission.

August 25, 2021 – [City Council](#) appointed Melissa Morrow to Park Commission (Item 29).

September 7, 2021 – Melissa Morrow appointed and attends Park Commission meeting.

October 11, 2021 – [Summary of Board and Commission Applications](#)

November 13, 2021 – [Phil McDuffee](#) resignation from Park Commission.

November 17, 2021 – [Summary of Board and Commission Applications](#)

December 15, 2021 – [Jennifer Meyer](#) appointed to Park Commission (Item 22).

July 18, 2022 – [Jennifer Meyer](#) resignation from Park Commission.

August 12, 2022 – [Summary of Board and Commission Applications](#)

August 17, 2022 – [Victoria Johnson](#) appointed to Park Commission.

**Action Requested:**

Determine 1.) should action be taken, 2.) table this item to come back next meeting, or 3.) make a motion to table indefinitely.

**Fiscal Impacts:**

**Attachments:**