



CITY OF ROLLINGWOOD COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MINUTES

Tuesday, November 28, 2023

The Comprehensive Residential Code Review Committee (CRCRC) of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on November 28, 2023. Members of the public and the CRCRC were able to participate in the meeting virtually, as long as a quorum of the CRCRC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MEETING AND PUBLIC WORKSHOP TO ORDER

1. Roll Call

Vice Chair Alex Robinette called the meeting to order at 5:02 p.m.

Present Members: Alex Robinette, Brian Rider, Jay van Bavel, Duke Garwood, and Thom Farrell

Jeff Marx joined the meeting at 5:08 p.m.

Also Present: City Administrator Ashley Wayman and Assistant to the City Administrator Makayla Rodriguez

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the November 14, 2023 CRCRC meeting

Brian Rider moved to approve the meeting minutes. Thom Farrell seconded the motion. The motion passed with 5 in favor and 0 against.

REGULAR AGENDA

3. Discussion and possible action to review highlights and findings from the survey

Alex Robinette stated that the CRCRC members have compiled and analyzed the data from the survey. The CRCRC thanked Alex Robinette for all of her effort.

Jeff Marx joined the meeting at 5:08 p.m.

Alex Robinette stated that the CRCRC would review the survey comments and discuss items that did not need change. She read a document from Chair Dave Bench regarding guidance from City Council and next steps for the survey.

The CRCRC discussed survey items, feedback comments, and the Code of Ordinances. They also discussed hazard insurance, property taxes, drainage, and third-party involvement. Thom Farrell would like to invite the Fire Department to a meeting to share their requirements. The CRCRC continued discussion on third-party involvement in the building process.

City Administrator Ashley Wayman explained that the Fire Department reviews all plans during the building process.

The CRCRC discussed additional survey items, feedback through comments, and survey responses. They covered topics including corner lots, fencing, building height, reference datum, and tenting. The CRCRC also discussed recommendations, and previous and current building limitations in Rollingwood.

Jeff Marx left the meeting at 6:48 p.m.

The CRCRC continued discussion on setbacks and corner lots. They agreed to not make any recommendations this meeting.

4. Discussion and possible action to support recommendations from the action spreadsheet

This item was discussed concurrently with item 3.

5. Discussion and possible action for recommendations to be discussed at the next Planning and Zoning meeting

Brian Rider moved to table item 5. Thom Farrell seconded the motion. The motion passed with 5 in favor and 0 against.

6. Discussion and possible action on future meeting dates and agenda topics for discussion

The CRCRC agreed to have their next meeting on December 12, 2023.

ADJOURNMENT OF MEETING AND PUBLIC WORKSHOP

The meeting and public workshop was adjourned at 6:52 p.m.

Minutes Adopted on the _____ day of _____, 2023.

Alex Robinette, Vice Chair

ATTEST:

Desiree Adair, City Secretary