

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

**Meeting Date: October 16, 2024**

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action on a site plan for 3012 Bee Cave Road

**Description:**

At the September City Council Meeting, the City Council did not take action on the site plan for 3012 Bee Cave Road.

The City Council requested that legal counsel and the engineers review the site plan and bring it back next month. This item has been brought back to the City Council with additional documentation and a memo from the city's zoning reviewer.

Section 101-94. – Site Plan Requirements

- (g) The applicant will submit the site plan to the city. The city administrator will ensure that the site plan is reviewed by city staff and shall make a final report to the city council recommending approval or disapproval. The city administrator's report to the city council will consider the following:
- (1) Whether the proposed improvements show compliance with all applicable city ordinances;
  - (2) Whether the proposed improvements would adversely impact the efficient flow of traffic within the city;
  - (3) Whether any aspect of the proposed development would create a financial obligation on the part of the city (for example, creek retaining walls, retaining ponds, sedimentation filtration systems, etc.).

Section 101-95. – Site Plan Approval

After receipt of a report from the city administrator with regard to the site plan application, the city council will consider the site plan for approval. No site plan will be approved or released unless the proposed use is authorized by the zoning classification attributable to such property. The city council may, at its discretion, grant one or more variances to site plan requirements. A site plan will expire as to improvements not yet constructed within three years from the approval thereof by the city council. The city council, at its discretion, may grant one or more extensions to such site plan expiration date.

Staff recommends approval of the site plan for 3012 Bee Cave Road as it complies with the requirements outlined in Rollingwood Code of Ordinances, Section 101-94.

**Action Requested:**

To take action on the site plan for 3012 Bee Cave Road.

**Fiscal Impacts:**

No significant fiscal impacts anticipated at this time.

**Attachments:**

- City Administrator Report
- Memo from K. Friese and Associates regarding Building Height
- 3012 Bee Cave Zoning and Drainage Review 1-1985 Ord.
- 3012 Bee Cave\_Zoning and Drainage Review 2
- 3012 Bee Cave\_Zoning and Drainage Review 3
- 3012 Bee Cave\_Zoning and Drainage Review - Acceptance Letter
- 3012 Bee Cave Plan Set Cover and Site Plan Sheet 9
- 3012 Bee Cave- Proposed Building Elevations
- TIA Worksheet and TXDOT Permit
- Vested Ordinances- ORD 67-O 67-N 91-A
- TX LGC Section 245.004 – Exemptions