

Client: City of Rollingwood
Invoice No.: 2507042
Project Description: General Engineering Services
Project Reporting Period: July 01, 2025 to July 31, 2025
Project Manager: Maritza A. Almada, EIT

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
449	3302 Park Hills	Remodel 2 Review 1 - Reviewed	07/08/25
457	3203 Pickwick	Remodel Review 1 - Accepted	07/08/25
437	4831 Timberline	Pool Review 1 – Accepted	07/08/25
426	3019 Hatley	Drainage Review 1 – Reviewed	07/08/25
458	2406 Rollingwood	New Res Review 1 - Reviewed	07/17/25
452	2809 Rock Way	New Res Review 2 - Reviewed	07/17/25
456	404 Inwood	New Res & Pool Review 2 - Reviewed	07/25/25
431	501 Riley	New Res Review 1 - Reviewed	07/25/25
426	3019 Hatley	New Res Review 2 - Reviewed	07/25/25
449	3302 Park Hills	Remodel 2 Review 2 - Accepted	07/25/25
459	314 Pleasant	Addition Review 1 - Accepted	07/23/25
452	2809 Rock Way	Drainage Review 2 – Accepted	07/24/25
434	3206 Pickwick Lane	Drainage Review 2 – Reviewed	07/30/25

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
858	300/302 Inwood	Plat Review 3 - Reviewed	07/25/25

4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project in construction. Work in progress includes construction of storm drain on Almarion Way. Coordinating utility issue with geothermal wells inside of easement.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Work in progress includes routing of rock wall, mill and overlay of pavement, and landscaping. Substantial completion projected for 08/30/25.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Project is in construction.	

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	General coordination with City staff regarding engineering services, monthly report preparation and attendance of meeting, as requested.	On-Going. Bi-weekly meetings.	
Development Services	Coordination with City staff regarding on-going development services.	On-going for developments. KFA submitted contract amendment for updating rates for 2025.	Ongoing coordination. Bettis/Vale drainage issues evaluation.
Development Services – Code revisions	Request from Council member Brooke Brown related to code questions and recommendations for addressing concerns. Relates to rainwater harvesting tank, drainage facilities in easement, excavation of rock, excavation near trees, drainage facility definitions.	KFA is preparing recommendations related to these issues for review by the City.	Draft memo submitted to Rollingwood.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2025 calendar year.	MS4 submitted 2/11/25. Awaiting TCEQ comments.	Got comments from TCEQ, resubmission in progress. Annual MS4 report being produced.
Water Rights Application (LCRA)		Application has been submitted for renewal.	
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	Not active.	

Task	Assignment Summary	Status	Next steps
Drainage Issue at Vale and Bettis	KFA is reviewing the drainage issue at Vale and Bettis and will provide recommendations for next steps.	In progress.	
City of Austin Atlas 14 Floodplain Update	<p>The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.</p> <p>KFA attended COA informational virtual public meeting over Zoom.</p> <p>Eanes Creek is likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.</p>	<p>Not active.</p> <p>Continue to monitor progress. Have not received any recent updates.</p>	

Regards,

K Friese + Associates, LLC.