

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: May 21, 2025

Submitted By:

Staff

Agenda Item:

Discussion and possible action on a recommendation from the Park Commission to authorize funding for a partial survey of Rollingwood Park to be used to facilitate planning for future improvements.

Description:

On May 13, the Park Commission discussed possible improvements to the parking lot at the park. The Commissioners noted, and staff confirmed, that the City of Rollingwood does not possess a survey of the park property. Given the importance of having a land survey before performing improvements in close proximity to the edge of the property, the Commission recommended requesting that City Council authorize funding for a survey. As a way to reduce the cost of the work, the Commission suggested that a partial survey would suffice for this project's needs, and that it should focus on the areas that are currently being used for or are in close proximity to parking.

Staff has obtained cost estimates for surveys with three different scopes of work:

1. The entire park property;
2. The upper park only; and
3. The portion of the upper park identified by the Park Commission for a survey.

Action Requested:

The Park Commission requests that Council authorize funding for a partial survey of Rollingwood Park to be used to facilitate planning for future improvements.

Fiscal Impacts:

If approved, this item will have a modest fiscal impact on the City, with the exact impact as yet undetermined, and dependent upon the scope of the survey that Council wishes to have performed.

Attachments:

- Survey cost estimates from ATS Engineers, Inspectors & Surveyors