

**Client:** City of Rollingwood  
**Invoice No.:** 2504047  
**Project Description:** General Engineering Services  
**Project Reporting Period:** March 29, 2025 to April 25, 2025  
**Project Manager:** Maritza A. Almada, EIT

**1. Site Development Plans (Drainage) and RSDP Review**

**a. Drainage Plan Reviews**

KFA Task No.	Project Address	Status	Date Returned
0454	4910 Timberline	Questions – addressed	04/02/25

**b. Residential Stormwater Discharge Permit (RSDP)**

KFA Task No.	Project Address	Status	Date Returned

**c. Drainage Plan Inspections**

KFA Task No.	Project Address	Status	Date Returned
417	201 Vale	Recommended CO	04/17/25

## 2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
0721	3205 Pickwick	Accepted	04/22/25

## 3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
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## 4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
0931	4 Michele Circle	Accepted	04/24/25
0918	5 Timberline Ridge	Accepted	04/23/25

## 5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction.  Coordinating CMU wall connection to wingwall.  Substantial completion projected for 4/30/25	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project beginning construction.  Easements acquired.  Start construction phase services – review of RFIs, submittals	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Project is in construction.	

## 6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	General coordination with City staff regarding engineering services, monthly report preparation and attendance of meeting, as requested.	On-Going.  Bi-weekly meetings.	
Development Services	Coordination with City staff regarding on-going development services.	On-going for developments.  KFA is preparing Updated Rates addendum.  Miscellaneous questions about utilizing a pool as detention, Zoning, property in the floodplain.	Targeting May Council meeting.  Ongoing coordination.
Development Services – Code revisions	Request from Council member Brooke Brown related to code questions and recommendations for addressing concerns. Relates to rainwater harvesting tank, drainage facilities in easement, excavation of rock, excavation near trees, drainage facility definitions.	KFA is preparing recommendations related to these issues for review by the City.	Draft memo submitted to Rollinwood.  Targeting May Council meeting.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2025 calendar year.	MS4 submitted 2/11/25.  Awaiting TCEQ comments. Alun has been set up as the signatory person.	
Water Rights Application (LCRA)		Greg coordinating renewal of application.	
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	Not active.	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance	Not active.	

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	<p>The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.</p> <p>KFA attended COA informational virtual public meeting over Zoom.</p> <p>Eanes Creek is likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.</p>	<p>Not active.</p> <p>Continue to monitor progress. Have not received any recent updates.</p>	<p>City request update from COA on status of remapping.</p>

Regards,

K Friese + Associates, LLC.