

AGENDA ITEM SUMMARY SHEET

CITY OF ROLLINGWOOD, TEXAS

MEETING DATE: April 20, 2022

Submitted by: Brook Brown

Agenda Item __: Staff briefing as to current building enforcement policies and procedures, and Council discussion and possible action with regard to adoption of a statement of policy regarding enforcement of building permit requirements, including processes for enforcement of violations, designation of a code compliance officer, actions with respect to repeat violations, periodic on-site inspection of permit activities and as-built construction.

Action requested: Staff update to Council with regard to current policies, processes and responsibilities for permit inspections and enforcement, including handling of repeat offenders, schedules for periodic on-site inspections and as-built inspections, and division of responsibilities as between city building officials and city contractors, and Council discussion and consideration of current policies, including designation of a code compliance officer and adoption of a statement of current policies.