



1120 S. Capital of TX Hwy, CityView 2, Suite 100
Austin, Texas 78746
P: 512.338.1704
TBPE Firm No. 6535

Client: City of Rollingwood
Invoice No.: 2502012
Project Description: General Engineering Services
Project Reporting Period: January 25, 2025 to February 21, 2025
Project Manager: Maritza A. Almada, EIT

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
936	5000 Timberline	New Pool Review #1 - Accepted	01/29/25
447	404 Vale	New Pool Review #1 - Accepted	02/04/25
366	301 Inwood	New Pool Review #2 - Accepted	02/11/25

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
382	301 Pleasant	Recommended CO	01/27/25
378	108 Kristy	Recommended CO	02/14/25
358	104 Laura Lane	Recommended CO	02/28/25

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
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4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
954	2803 Pickwick	ROW Review #1 – Accepted	01/29/25
969	401 Inwood	ROW Review #1 – Accepted	02/05/25
971	100 Kristy Dr	ROW Review #1 – Returned	02/11/25
972	500 Vale	ROW Review #1 – Accepted	02/14/25

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction. Finalizing easement documents and negotiations in progress.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project is in construction.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Project is in construction.	

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2024 calendar year.	KFA is updating the previously submitted MS4 for re-submittal.	Coordination between KFA and Rollingwood for MS4 Resubmittal before February 2025. – Completed and Submitted.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	KFA performing a final review of the submitted plans received 8/27.	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance		

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom. Eanes Creek is likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress. Have not received any recent updates.

Regards,

K Friese + Associates, LLC.