

Date: January 14, 2026
To: Mayor and Councilmembers of the City of Rollingwood
From: Alun Thomas, City Administrator
Subject: City Administrator's Report

City Financials

Highlights of the financials through the month of December 2025:

- As of December 31, 2025, 25% of Fiscal Year 2025-2026 has passed.
- Property taxes collected were 12% of the amount collected in December 2024.
- Sales taxes collected were 94% of the amount collected in December 2024.
- The Water Fund balance is currently at \$1,135,346.19. The General Fund balance is \$5,730,892.43.

Utilities

As of January 14, 2026, the EyeOnWater customer portal has a total of **252** accounts (an increase of 4 since my last report) that are registered within the system, representing 42% of the system's connections. Of those accounts, **195** (the same as my last report) have signed up for leak alerts, and the rest have not.

Total water usage for December was 9,412,394 gallons; usage is down due to the winter average months.

Drainage Projects

Upcoming work includes punch-list items and completion of the outfall on Almarion Way, which is being redesigned.

Updates on this project and their impacts on residents can be found on our city website, under the public notices section on the front page. The page "Rollingwood Water System Improvements Updates" will be kept up to date with project progress and milestones. A full

schedule of all projects can also be found on this page, and the schedule is being updated frequently as the projects progress. Link:

<https://www.rollingwoodtx.gov/administration/page/rollingwood-water-system-improvements-updates>

Fiscal Year 2026 Paving Projects

As of the date of this report, work is almost finished on the Fiscal Year 2026 Paving Projects. With milling and paving completed, the final striping will occur today on Hatley Drive, which will conclude the Fiscal Year 2026 Paving Project. The project, updates for which are online (<https://www.rollingwoodtx.gov/administration/page/fiscal-year-2026-paving-projects>), is currently on schedule and within budget.

As always, the webpage for the project will be frequently updated as new information becomes available.

Food Trucks

During November's regular Council meeting, Council directed me to examine the issue of rules for food trucks, catering vehicles, and coffee trucks operating within the city limits. Our legal team is currently examining the City's existing code to ensure compliance with state law, and once I receive their review, I will continue with the process.

Emergency Management Readiness

In November, two additional members of the Rollingwood staff attended FEMA training (ICS 300 and ICS 400), as part of our ongoing effort to improve the City's readiness for critical events.

With 4 out of 19 members of staff having completed ICS 300 and ICS 400 training, the City of Rollingwood is already well ahead of most cities in emergency management training. In February, the City will host both an ICS 300 (Intermediate Incident Command System for Expanding Incidents) and an ICS 400 (Advanced Incident Command System for Complex Incidents) class, with Westlake Fire Department graciously allowing us free use of their facilities for the event. At that class, five more staff members from the City will gain insight and expertise in emergency management and critical incident response, and the City's capacity to handle a significant event will be greatly improved.

I would like to thank City Council for providing funding for such training and also thank Chief Muñoz for her continued strong support for enhancing our public safety capabilities by agreeing to lead this effort.

City Holidays

City Hall will be closed on Monday, February 16th, 2026, in observance of Presidents' Day.

Contact Me if Needed

I can be reached by email at athomas@rollingwoodtx.gov and by cell phone at (737) 218-8326. Please let me know if you have any questions or concerns.

Sincerely,

Alun Thomas

City Administrator