

ATHLETIC FIELDS LEASE RECOMMENDATIONS

Dec. 2019

Financial Plan

- Evaluate/update every 12 months
- Park Commission to commit to \$2K annually for back fields to help with the repair/maintenance of the off-lease use

Consider a per player fee structure on top of lease amount- similar to the WAYA fee. \$5

Capital Improvements

- \$10K annually
- City pre-approval required for annual plan/invoices

Janitorial Services

Leaseholder pay the City directly for the maintenance of the bathrooms, \$6000 per year (allows 3 days a week during the 7 months of the year the fields are used by the clubs)

City holds the contract removing the middleman when there are issues. Vendor must sign in at City Hall on days they are cleaning.

Mowing and Irrigation

Leaseholder must contract directly with the City Vendor. If there are issues (i.e. Irrigation leaks noticed) then the City may contact vendor directly via email and copy Leaseholder.

Monthly irrigation check.

Fencing Season Repair Allowance

Leaseholder is responsible for up to \$1500 worth of repairs annually for damage during the ball seasons. Vendor will come out to inspect and repair in July and December.

Monthly Walk Through

Similar to WAYA- a monthly walk through during the first week of the month prior to the Park Commission meeting with a City Representative and Leaseholder Rep. Inspect fields, fencing, etc..

Field Improvement Plans

Must submit quarterly copies of invoices pertaining to the RW Fields maintenance.