



CITY OF ROLLINGWOOD UTILITY COMMISSION MINUTES

Tuesday, April 04, 2023

The Utility Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Tuesday, April 4, 2023 at 5:30 PM. Members of the public and the Utility Commission were able to participate in the meeting virtually, as long as a quorum of the Utility Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

Chair Jonathan Miller called the meeting to order at 5:30 p.m.

Present Members: Chris Kirksey, Clark Wilson, Chair Jonathan Miller, Walt Roloson, and Elizabeth Bray

Also Present: City Administrator Ashley Wayman, Council Member Phil McDuffee, City Secretary Desiree Adair, Assistant to the City Administrator Makayla Rodriguez and Utility Billing Manager Veronica Hernandez

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Utility Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the February 7, 2023 Utility Commission meeting

Chair Jonathan Miller moved to approve the minutes. Elizabeth Bray seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

3. Discussion and possible action on the cellular service survey questionnaire and the methods of distribution

City Administrator Ashley Wayman updated the Utility Commission on City Council's review of the draft cellular service survey questionnaire. It was requested that one additional question be added regarding cellular service when the power is out and no Wi-Fi calling is available.

The Utility Commission discussed options for distribution of the survey and the wording of the questions. The subcommittee will work on the language of the questions before sending to City Council.

4. Update on the Water Capital Improvements Plan

City Administrator Ashley Wayman discussed the Water System Capital Improvements Plan. Field surveying began on April 3, 2023, and geotechnical borings will begin in the next two to three weeks. Design of the waterline projects is expected to be completed Fall 2023.

Council Member Phil McDuffee discussed how the projects were broken into four packages and prioritized according to urgency. He also discussed potential funding.

City Administrator Ashley Wayman further explained that these packages do not include the abandonment projects due to time and expense.

Elizabeth Bray asked about water sampling as a baseline to see if water quality improves after the water system improvements are complete.

ADJOURNMENT OF MEETING

The meeting was adjourned at 5:54 p.m.

Minutes Adopted on the _____ day of _____, 2023.

Jonathan Miller, Chair

ATTEST:

Desiree Adair, City Secretary