



CITY OF ROLLINGWOOD UTILITY COMMISSION MINUTES

Monday, November 06, 2023

The Utility Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, November 6, 2023 at 5:30 PM. Members of the public and the Utility Commission were able to participate in the meeting virtually, as long as quorum of the Utility Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

Chair Jonathan Miller called the meeting to order at 5:30 p.m.

Present Members: Chris Kirksey, Clark Wilson, Chair Jonathan Miller, Walt Roloson, Elizabeth Bray, and Christopher Meakin

Also Present: City Administrator Ashley Wayman, City Secretary Desiree Adair, Utility Billing Manager Veronica Hernandez, and Assistant to the City Administrator Makayla Rodriguez

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the September 18, 2023 Utility Commission meeting

Clark Wilson moved to accept the minutes. Chris Meakin seconded the motion. The motion carried with 6 in favor and 0 against.

REGULAR AGENDA

3. Discussion regarding the 2022 City of Rollingwood Water Quality Report

Andrew Hunt, of Crossroads, presented the 2022 Water Quality Report. He stated that all of Rollingwood water meets or exceeds the State and Federal standards. He discussed contaminants, residuals, byproducts and metals. He explained that the public notice at the

end of the report that was a filing error on their part. They have corrected this internally so that this will not happen again.

Elizabeth Bray asked questions regarding sampling, nitrates, and changes in water sampling sites. She would like a comparison before and after the City's water system infrastructure improvements, and a comparison of City of Austin water testing versus local water testing. She asked questions regarding specific contaminants.

Mr. Hunt will send information to the City about PFOAs. A member of the public and Mr. Hunt discussed boil water notices.

4. Discussion and possible action on utility appeal for 4828 Timberline Drive

Taylor Jobe, 4828 Timberline Drive, discussed the high water bill he received from June 2023.

The Utility Commission reviewed adjustments allowed by the code, asked questions of the resident, reviewed historical consumption for the address, and discussed potential solutions.

Chair Jonathan Miller moved to table this to allow the homeowner to provide the documentation and one more month of usage and the documentation of the repair and then we will readdress the situation. Clark Wilson seconded the motion. The motion carried with 6 in favor and 0 against.

5. Discussion and possible action on utility appeal for 4830 Timberline Drive

Ryan Ford, 4830 Timberline Drive, discussed his home usage and the testing of the autofill recommended at the last meeting.

The Utility Commission discussed the consumption history for the home, meter testing, and the possibility of undetected leaks.

City Administrator Ashley Wayman stated that the City would send the meters for testing.

Chair Jonathan Miller recommended a subcommittee to consider circumstances or optionality for a path forward for a situation where there is a spike in usage but there is not an explanation for the usage.

Chair Jonathan Miller moved to create a subcommittee to discuss and address unusual water usage and come up with some ideas of how we can address those things which then may in turn be applied to these particular issues and appeals.

Chair Jonathan Miller restated his motion to create a subcommittee to discuss potential solutions or addressing water usage that doesn't meet the existing criteria. Walt Roloson seconded the motion. The motion carried with 6 in favor and 0 against.

The Commission and resident discussed payment of the bill.

6. Discussion and possible action on utility appeal for 4824 Rollingwood Drive

Julie Shah, 4824 Rollingwood Drive, provided a handout to the Commission.

Chair Jonathan Miller started with the irrigation timeline and asked questions regarding the timeline of the water usage.

Ms. Shah stated that she is working with the City on permitting of a new pool.

The Utility Commission discussed the pool leak and repairs as well as the water consumption history.

The City can provide 2020 historical water consumption for this address.

City Secretary Desiree Adair explained the permitting status for the new pool. The Commission asked about the timeline of the engineering process and clearing of comments.

Chair Jonathan Miller would like to discuss flexibility regarding extraordinary situations. He mentioned that the account is current and that the subcommittee will look into this address as well.

The Utility Commission asked for a letter from Ms. Shah's engineer stating that the draining of the pool would put her foundation at risk.

This situation will also be considered as part of the subcommittee discussions.

7. Discussion of intent to continue to serve on the Utility Commission

City Administrator Ashley Wayman discussed the names of the Utility Commission members whose terms end in December 2023. Clark Wilson, Elizabeth Bray, Jonathan Miller, and Chris Meakin all indicated that they intend to continue to serve.

The subcommittee will include Chair Jonathan Miller, Chris Meakin, and Chris Kirksey.

The cell phone survey will be on the next Utility Commission meeting agenda.

ADJOURNMENT OF MEETING

The meeting was adjourned at 6:54 p.m.

Minutes Adopted on the _____ day of _____, 2023.

Jonathan Miller, Chair

ATTEST:

Desiree Adair, City Secretary