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 TBPE Firm No. 6535

**Client:** City of Rollingwood  
**Invoice No.:** 2410081  
**Project Description:** General Engineering Services  
**Project Reporting Period:** September 28, 2024 – October 25, 2024  
**Project Manager:** Maritza A. Almada, EIT

**1. Site Development Plans (Drainage) and RSDP Review**

**a. Drainage Plan Reviews**

KFA Task No.	Project Address	Status	Date Returned
448	2904 Hatley Dr	Drianage Review #2	10/03/24
429	401 Inwood	New Pool Review #1	10/07/24
450	3300 Park Hills	New Pool Review #3	10/07/24
443	203 Almarion	Drainage Review #3	10/14/24
425	4801 Rollingwood	Drianage Review #2	10/14/24
429	401 Inwood	New Pool Review #2	10/21/24
449	3302 Park Hills	New Pool Review #2	10/21/24

**b. Residential Stormwater Discharge Permit (RSDP)**

KFA Task No.	Project Address	Status	Date Returned

**c. Drainage Plan Inspections**

KFA Task No.	Project Address	Status	Date Returned
382	301 Pleasant	Approved	10/06
401	4707 Timberline	Approved	10/07
373	4814 Rollingwood	Approved	10/09
	2826 Rollinwood	Approved	10/09
397	302 Vale	Approved	10/16
377	5015 Timberline	Approved	10/30

**2. Zoning Reviews for Site Development Plans**

KFA Task No.	Project Address	Status	Date Returned
728	2904 Hatley Dr	Zoning Review #2	10/03/24
710	401 Inwood	Zoning Review #1	10/07/24
450	3300 Park Hills	Zoning Review #3	10/07/24
723	203 Almarion	Zoning Review #3	10/14/24
706	4801 Rollingwood	Zoning Review #2	10/14/24
710	401 Inwood	Zoning Review #2	10/21/24
960	3302 Park Hills	Zoning Review #2	10/21/24

**3. Plat Reviews**

KFA Task No.	Project Address	Status	Date Returned
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**4. Right-of-Way Reviews**

KFA Task No.	Project Address	Status	Date Returned

### 5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction.  Finalizing easement documents and negotiations in progress.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project is in construction.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Project is in construction.	

**6. General Engineering Services**

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going.  Bi-weekly meetings.  City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff.  MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2024 calendar year.	MS4 application submitted to TCEQ 1/11/24. Pending TCEQ review and approval.	Application renewal is anticipated to be effective September 2024.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	KFA performing a final review of the submitted plans received 8/27	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance		{check all this with Zane and have him help populate}

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom.  Eanes Creek likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress. Have not received any recent updates.

Regards,

K Friese + Associates, LLC.