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 TBPE Firm No. 6535

Client: City of Rollingwood
Invoice No.: 2411046
Project Description: General Engineering Services
Project Reporting Period: October 26, 2024 – November 22, 2024
Project Manager: Maritza A. Almada, EIT

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
442	5009 Timberline	Drainage Review – Approved	10/28
450	3300 Park Hills	Drainage Review – Approved	10/28
965	4831 Timberline	Impervious Cover Questions	11/06
441	3205 Pickwick	Pool Review – Approved	11/06
427	4911 Rollingwood	Impervious Cover Update to Plans	11/13

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
377	5015 Timberline	Recommended CO	11/08
373	4814 Rollingwood	Recommended CO	11/11
362	4826 Rollingwood	Recommended CO	11/11
334	603 Riley	Recommended CO	11/11

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
721	3205 Pickwick	Zoning Review #1	11/05
730	3300 Park Hills	Zoning Review #3	11/05
708	4911 Rollingwood	Zoning Review #3	11/03
731	907 Ridgewood	Zoning Review #1	11/13

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
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4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
964	301 Wallis	ROW Review #1	11/04
719	4831 Timberline	ROW Review #1	11/04

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction. Finalizing easement documents and negotiations in progress.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project is in construction.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Project is in construction.	

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2024 calendar year.	KFA is updating the previously submitted MS4 for re-submittal.	Coordination between KFA and Rollingwood for MS4 Resubmittal before February 2025.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	KFA performing a final review of the submitted plans received 8/27	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance		

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom. Eanes Creek likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress. Have not received any recent updates.

Regards,

K Friese + Associates, LLC.