



## **CITY OF ROLLINGWOOD SPECIAL CITY COUNCIL MEETING MINUTES**

**Saturday, February 01, 2025**

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on February 1, 2025. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL SPECIAL CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 10:09 a.m.**

**Present Members:** Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Phil McDuffee, Council Member Alec Robinson, and Council Member Kevin Glasheen (Virtually)

**Also Present:** Interim City Secretary Makayla Rodriguez

### **PUBLIC COMMENTS**

There were no public comments.

*Mayor Gavin Massingill moved to item 3 at this time.*

### **PRESENTATIONS**

2. Open discussion with City Administrator candidate Alun Thomas

Mayor Gavin Massingill introduced City Administrator candidate Alun Thomas.

Alun Thomas discussed his background and work experience with City Council. Members of City Council asked questions of Alun Thomas regarding the City Administrator position.

### **REGULAR AGENDA**

3. Discussion and possible action regarding the acceptance of drainage easements for the Hubbard/Hatley/Pickwick Drainage Project

Mayor Gavin Massingill explained that the City received the final drainage easement needed for the Hubbard/Hatley/Pickwick Drainage Project.

**Council Member Brook Brown moved acceptance of the drainage easement for the Hubbard/Hatley/Pickwick Drainage Project. Mayor Pro Tem Sara Hutson seconded the motion. The motion carried with 5 in favor and 0 against.**

*Mayor Gavin Massingill moved to item 2.*

**EXECUTIVE SESSION**

4. Executive session pursuant to section 551.074 of the Texas Government Code discussion of personnel matters regarding the appointment of a City Administrator

**The City Council recessed into executive session at 10:27 a.m.**

**The City Council reconvened into open session at 10:39 a.m.**

Mayor Gavin Massingill stated that no action was taken in executive session.

**OPEN SESSION**

5. Discussion and possible action to employ a City Administrator

**Council Member Brook Brown moved to employ Alun Thomas as City Administrator and authorize the Mayor to negotiate a final contract with Alun and to authorize the Mayor to execute the contract. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.**

**ADJOURNMENT OF MEETING**

**The meeting was adjourned at 10:40 a.m.**

Minutes adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
**Gavin Massingill, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Makayla Rodriguez, City Secretary**