

Client: City of Rollingwood
Project Description: General Engineering Services
Project Reporting Period: January 1, 2024 – January 31, 2024
Project Manager: Bernard Brandon, PE, CFM

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
329	304 Vale	Review Construction Plans	1/4/2024
417	201 Vale Street	Review #4 – Approved	1/9/2024
420	400 Farley	Review #2 – Comments Returned	1/5/2024
430	3012 Bee Cave	Comment Response Meeting	1/8/2024
427	4911 Rollingwood	Review #2 – In Review	-
406	400 Wallis	Review #4 – Comments returned	1/22/2024

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
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c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
348	3225 Park Hills Drive	Drainage Observation and Inspection #2	TBD
320	102 Riley Drive	Final Drainage Observation	1/25/2024

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
699	201 Vale Street	Pool Review 1 – Approved	1/9/2024
713	2403 Hatley	Pool Remodel Review #1– Comments Returned	1/18/2024
702	303 Pleasant	Home Addition Review #4 – In Review	-
714	4807 Timberline Drive	New Res Review #1 – In Review	-
705	4810 Timberline Drive	New Res Review #2 – Comments Returned	1/23/2024
701	400 Farley	Review #3 – In Review	-
696	4824 Rollingwood	Review #2 – In Review	-
712	501 Riley	Review #1 – Comments Returned	12/27/2023

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
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4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
950	3208 Pickwick	Review #4 Plan Submittal Reviewed – Approved	1/18/24
953	403 Nixon	Review #2 Plan Submittal Reviewed – Approved	1/23/24
954	5015 Timberline Drive	Review #1 Plan Submittal Reviewed – Approved	1/22/23
952	2805 Rollingwood Drive	Review #1 – Comments Returned	1/3/24

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Bidding 9/14/2023 as Alternate 1 with the Water Bond Bid Package. Survey working on easement exhibit and metes and bounds is in progress. Finalizing easement documents and negotiations.	Finalize agreements on proposed easements. Advertised for bidding 9/14/2023. Coordinate gas line relocations with Texas Gas.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Bidding 9/14/2023 as Alternate 2 with the Water Bond Bid Package. A survey working on easement exhibit and metes and bounds is in progress. Landscape changes will be issued as an Addendum during bidding to capture the remaining design changes.	Finalize agreements on proposed easements. Advertised for bidding 9/14/2023. Coordinate gas line relocations with Texas Gas.
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Bidding 9/14/2023 with bid alternates with Hubbard/Hatley and Nixon/Pleasant.	Advertised for bidding 9/14/2023.

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs. Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	None.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	None.	Continue coordination to support mapping and KFA modeling efforts.
GIS	KFA to send quarterly updates for the City GIS layers.	On-going GIS exhibits and mapping updates as requested.	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	On-going Continue coordination and compliance efforts for permit compliance.	Packet submitted on 01/11/2024.

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom. Eanes Creek likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress

Regards,

K Friese + Associates, Inc.