



City of Rollingwood
ATTN: Ashley Wayman
403 Nixon
Rollingwood, Texas 78746

Invoice Date 02/16/24
Invoice No. 2401143

KFA Project No.	Project Name:	Current Invoice Amount	Period Covered
0764	Rollingwood General Engineering Services	\$ 9,549.90	January 2024
0803	Rollingwood Hubbard, Hatley, & Pickwick Drainage Improvements	\$ 8,564.85	January 2024
0807	Rollingwood Nixon-Pleasant Drainage Improvements	\$ 17,757.10	January 2024
	Total this Invoice	\$ 35,871.85	



1120 S. Capital of TX Hwy, CityView 2, Suite 100
 Austin, Texas 78746
 P: 512.338.1704
 TBPE Firm No. 6535

Client: City of Rollingwood
Invoice No.: 2401143
Project Description: General Engineering Services
Project Reporting Period: January 1, 2024 – January 31, 2024
Project Manager: Bernard Brandon, PE, CFM

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
329	304 Vale	Review Construction Plans	1/4/2024
417	201 Vale Street	Review #4 – Approved	1/9/2024
420	400 Farley	Review #2 – Comments Returned	1/5/2024
430	3012 Bee Cave	Comment Response Meeting	1/8/2024
427	4911 Rollingwood	Review #2 – In Review	-
406	400 Wallis	Review #4 – Comments returned	1/22/2024

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
348	3225 Park Hills Drive	Drainage Observation and Inspection #2	TBD
320	102 Riley Drive	Final Drainage Observation	1/25/2024

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
699	201 Vale Street	Pool Review 1 – Approved	1/9/2024
713	2403 Hatley	Pool Remodel Review #1– Comments Returned	1/18/2024
702	303 Pleasant	Home Addition Review #4 – In Review	-
714	4807 Timberline Drive	New Res Review #1 – In Review	-
705	4810 Timberline Drive	New Res Review #2 – Comments Returned	1/23/2024
701	400 Farley	Review #3 – In Review	-
696	4824 Rollingwood	Review #2 – In Review	-
712	501 Riley	Review #1 – Comments Returned	12/27/2023

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
950	3208 Pickwick	Review #4 Plan Submittal Reviewed – Approved	1/18/24
953	403 Nixon	Review #2 Plan Submittal Reviewed – Approved	1/23/24
954	5015 Timberline Drive	Review #1 Plan Submittal Reviewed – Approved	1/22/23
952	2805 Rollingwood Drive	Review #1 – Comments Returned	1/3/24

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	<p>Bidding 9/14/2023 as Alternate 1 with the Water Bond Bid Package.</p> <p>Survey working on easement exhibit and metes and bounds is in progress.</p> <p>Finalizing easement documents and negotiations.</p>	<p>Finalize agreements on proposed easements.</p> <p>Advertised for bidding 9/14/2023.</p> <p>Coordinate gas line relocations with Texas Gas.</p>
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	<p>Bidding 9/14/2023 as Alternate 2 with the Water Bond Bid Package.</p> <p>A survey working on easement exhibit and metes and bounds is in progress.</p> <p>Landscape changes will be issued as an Addendum during bidding to capture the remaining design changes.</p>	<p>Finalize agreements on proposed easements.</p> <p>Advertised for bidding 9/14/2023.</p> <p>Coordinate gas line relocations with Texas Gas.</p>
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Bidding 9/14/2023 with bid alternates with Hubbard/Hatley and Nixon/Pleasant.	Advertised for bidding 9/14/2023.

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs. Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	None.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	None.	Continue coordination to support mapping and KFA modeling efforts.
GIS	KFA to send quarterly updates for the City GIS layers.	On-going GIS exhibits and mapping updates as requested.	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	On-going Continue coordination and compliance efforts for permit compliance.	Packet submitted on 01/11/2024.

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom. Eanes Creek likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress

Regards,

K Friese + Associates, Inc.



K Friese & Associates, LLC
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

February 7, 2024
 Project No: 0764
 Invoice No: 2401143

Ashley Wayman
 City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project 0764 Rollingwood General Engineering Services

Professional Services from January 1, 2024 to January 26, 2024

Task 100 General Engineering

Professional Personnel

	Hours	Rate	Amount	
Aguilar, Javier	.50	105.00	52.50	
Brandon, Bernard	4.50	185.00	832.50	
Grammer, Cynthia	.50	105.00	52.50	
Hernandez, Aldo	2.50	150.00	375.00	
Totals	8.00		1,312.50	
Total Labor				1,312.50
				Total this Task \$1,312.50

Task 101 Development Services

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	2.25	185.00	416.25	
Rodriguez, Zane	4.00	110.00	440.00	
Totals	6.25		856.25	
Total Labor				856.25
				Total this Task \$856.25

Task 102 Water

Professional Personnel

	Hours	Rate	Amount	
Blackburn, Gregory	.50	185.00	92.50	
Totals	.50		92.50	
Total Labor				92.50
				Total this Task \$92.50

Task 105 MS4

Professional Personnel

	Hours	Rate	Amount	
Aguilar, Evelyn	.75	90.00	67.50	
Ballard, Anna	4.50	110.00	495.00	
Brandon, Bernard	2.50	185.00	462.50	
Totals	7.75		1,025.00	
Total Labor				1,025.00

Reimbursable Expenses

Postage/Shipping/Delivery			14.20	
Total Reimbursables			14.20	14.20
			Total this Task	\$1,039.20

Task 109 Zoning Consulting

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.75	110.00	82.50	
Totals	.75		82.50	
Total Labor				82.50
			Total this Task	\$82.50

Task 319 DR-2810 Pickwick Ln

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.75	110.00	192.50	
Ballard, Anna	1.50	110.00	165.00	
Totals	3.25		357.50	
Total Labor				357.50
			Total this Task	\$357.50

Task 320 DR-102-Riley Road

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.75	110.00	192.50	
Ballard, Anna	1.50	110.00	165.00	
Totals	3.25		357.50	
Total Labor				357.50

Reimbursable Expenses

Mileage			5.70	
Total Reimbursables			5.70	5.70
			Total this Task	\$363.20

Task 329 DR-304 Vale

Professional Personnel

	Hours	Rate	Amount	
Hernandez, Aldo	.50	150.00	75.00	
Totals	.50		75.00	
Total Labor				75.00
			Total this Task	\$75.00

Task 348 DR-3225 Park Hills Drive

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.00	185.00	185.00	
Totals	1.00		185.00	
Total Labor				185.00

Total this Task \$185.00

Task 406 DR - 403 Wallis

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Hernandez, Aldo	1.00	150.00	150.00	
Totals	1.50		242.50	
Total Labor				242.50

Total this Task \$242.50

Task 414 DR - 4824 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.00	185.00	185.00	
Totals	1.00		185.00	
Total Labor				185.00

Total this Task \$185.00

Task 417 DR - 201 Vale Street

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.00	185.00	185.00	
Hernandez, Aldo	.50	150.00	75.00	
Totals	1.50		260.00	
Total Labor				260.00

Total this Task \$260.00

Task 420 DR - 400 Farley

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Hernandez, Aldo	2.25	150.00	337.50	
Totals	2.75		430.00	
Total Labor				430.00

Total this Task \$430.00

Task 421 DR - 302 Inwood [New Pool]

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Totals	.50		92.50	
Total Labor				92.50

Total this Task \$92.50

Task 422 DR - 303 Pleasant

Professional Personnel

	Hours	Rate	Amount	
Hernandez, Aldo	1.00	150.00	150.00	
Totals	1.00		150.00	
Total Labor				150.00
				Total this Task
				\$150.00

Task 424 DR - 4810 Timberline Drive

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Hernandez, Aldo	2.50	150.00	375.00	
Totals	3.00		467.50	
Total Labor				467.50
				Total this Task
				\$467.50

Task 430 DR - 3012 Bee Cave

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.50	185.00	277.50	
Hernandez, Aldo	.75	150.00	112.50	
Totals	2.25		390.00	
Total Labor				390.00
				Total this Task
				\$390.00

Task 432 DR - 2403 Hatley

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Hernandez, Aldo	2.00	150.00	300.00	
Totals	2.50		392.50	
Total Labor				392.50
				Total this Task
				\$392.50

Task 433 DR - 4807 Timberline Drive

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Hernandez, Aldo	3.50	150.00	525.00	
Totals	4.00		617.50	
Total Labor				617.50
				Total this Task
				\$617.50

Task 699 ZR - 201 Vale [New Res]

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.75	110.00	82.50	
Totals	.75		82.50	
Total Labor				82.50

Total this Task \$82.50

Task 703 ZR - 303 Pleasant

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.75	110.00	82.50	
Totals	.75		82.50	
Total Labor				82.50
				Total this Task \$82.50

Task 705 ZR - 4810 Timberline Drive

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	1.00	110.00	110.00	
Totals	1.00		110.00	
Total Labor				110.00
				Total this Task \$110.00

Task 711 ZR - 3012 Bee Cave

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	1.75	110.00	192.50	
Totals	1.75		192.50	
Total Labor				192.50
				Total this Task \$192.50

Task 712 ZR - 501 Riley

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.25	110.00	27.50	
Totals	.25		27.50	
Total Labor				27.50
				Total this Task \$27.50

Task 713 ZR - 2403 Hatley

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.75	110.00	82.50	
Totals	.75		82.50	
Total Labor				82.50
				Total this Task \$82.50

Task 714 ZR - 4807 Timberline Drive

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	2.25	110.00	247.50	
Totals	2.25		247.50	
Total Labor				247.50
				Total this Task \$247.50

Task 919 ROW - 4826 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Hernandez, Aldo	.25	150.00	37.50	
Totals	.75		130.00	
Total Labor				130.00
			Total this Task	\$130.00

Task 950 ROW - 3208 Pickwick

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.25	185.00	231.25	
Hernandez, Aldo	1.25	150.00	187.50	
Totals	2.50		418.75	
Total Labor				418.75
			Total this Task	\$418.75

Task 952 ROW - 2805 Rollingwood Dr

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Hernandez, Aldo	.50	150.00	75.00	
Totals	1.00		167.50	
Total Labor				167.50
			Total this Task	\$167.50

Task 953 ROW - 403 Nixon

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.75	185.00	138.75	
Hernandez, Aldo	.25	150.00	37.50	
Totals	1.00		176.25	
Total Labor				176.25
			Total this Task	\$176.25

Task 954 ROW - 5015 Timberline Drive

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.75	185.00	138.75	
Hernandez, Aldo	.50	150.00	75.00	
Rodriguez, Zane	.25	110.00	27.50	
Totals	1.50		241.25	
Total Labor				241.25
			Total this Task	\$241.25
			Total this Invoice	\$9,549.90

Billings to Date	Current	Prior	Total
	9,549.90	860,465.85	870,015.75

Billing Backup

Wednesday, February 7, 2024

K Friese & Associates, LLC

Invoice 2401143 Dated 2/7/2024

10:45:19 AM

Project	0764	Rollingwood General Engineering Services		
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Task	100	General Engineering		
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Professional Personnel

	Hours	Rate	Amount
Aguilar, Javier Invoicing	1/15/2024 .50	105.00	52.50
Brandon, Bernard KFA/Rollingwood Bi-Weekly Meeting Invoice review, progress report and city council packet	1/10/2024 2.00	185.00	370.00
Brandon, Bernard General correspondence and internal coordination	1/19/2024 2.50	185.00	462.50
Grammer, Cynthia Correspondences, Raba Subcontract Rollingwood TCEQ Geologic Assessment, update Word Doc for KFA company name, reassemble, preparation of DocuSign, track/Deltek.	1/25/2024 .50	105.00	52.50
Hernandez, Aldo ROW checklist creation	1/4/2024 1.50	150.00	225.00
Hernandez, Aldo bi-weekly meeting with team and city	1/10/2024 .50	150.00	75.00
Hernandez, Aldo update meeting progress report	1/23/2024 .25	150.00	37.50
Hernandez, Aldo kfa/rollingwood biweekly meeting	1/24/2024 .25	150.00	37.50
Totals	8.00		1,312.50
Total Labor			1,312.50
Total this Task			\$1,312.50

Task	101	Development Services		
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Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard ROW Checklist QC General KFA Coordination	1/3/2024 1.00	185.00	185.00
Brandon, Bernard KFA/Rollingwood Bi-weekly Meeting Bi-weekly Meeting Progress Report	1/24/2024 1.25	185.00	231.25
Rodriguez, Zane organization of reviews for engineering and zoning	1/2/2024 .50	110.00	55.00
Rodriguez, Zane organization and submittal of comment letters for 2805 Rollingwood, 4826 Rollingwood, and 3208 Pickwick	1/3/2024 .25	110.00	27.50
Rodriguez, Zane Organization of reviews for zoning & engineering and updating city council report	1/8/2024 1.25	110.00	137.50
Rodriguez, Zane Intake of plans for zoning and engineering review, coordination emails for team on whats due	1/15/2024 .75	110.00	82.50
Rodriguez, Zane Second intake day due to monday holiday	1/16/2024 .50	110.00	55.00
Rodriguez, Zane	1/22/2024 .75	110.00	82.50

Intake and organization of reviews for zoning and engineering. internal catch up of reviews with team

Totals	6.25	856.25	
Total Labor			856.25
Total this Task			\$856.25

Task 102 Water

Professional Personnel


	Hours	Rate	Amount	
Blackburn, Gregory	1/8/2024	.50	185.00	92.50
Coordination call with Google Fiber				
Totals	.50			92.50
Total Labor				92.50
Total this Task				\$92.50

Task 105 MS4

Professional Personnel

	Hours	Rate	Amount	
Aguilar, Evelyn	1/11/2024	.75	90.00	67.50
Print, Process Payment & Express Ship TCEQ MS4 Submittal				
Ballard, Anna	1/3/2024	1.50	110.00	165.00
MS4 permit				
Ballard, Anna	1/4/2024	3.00	110.00	330.00
MS4 permit, team meeting				
Brandon, Bernard	1/10/2024	2.50	185.00	462.50
Final Phase II MS4 Submittal data forms				
Totals	7.75			1,025.00
Total Labor				1,025.00

Reimbursable Expenses

Postage/Shipping/Delivery				
AP 0015039	1/17/2024	 Federal Express / TCEQ MS4 Submittal Docs / Invoice: 8-381-77957, 1/17/2024		14.20
Total Reimbursables				14.20
Total this Task				\$1,039.20

Task 109 Zoning Consulting

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	1/12/2024	.75	110.00	82.50
Zoning question emails				
Totals	.75			82.50
Total Labor				82.50
Total this Task				\$82.50

Task 319 DR-2810 Pickwick Ln

Professional Personnel

			Hours	Rate	Amount	
Almada, Maritza	1/25/2024		1.50	110.00	165.00	
site visit + travel						
Almada, Maritza	1/26/2024		.25	110.00	27.50	
importing pictures						
coordination						
Ballard, Anna	1/25/2024		1.50	110.00	165.00	
drainage site visit						
Totals			3.25		357.50	
Total Labor						357.50
Total this Task						\$357.50

Task 320 DR-102-Riley Road

Professional Personnel

			Hours	Rate	Amount	
Almada, Maritza	1/25/2024		1.50	110.00	165.00	
site visit + travel						
Almada, Maritza	1/26/2024		.25	110.00	27.50	
importing pictures						
coordination						
Ballard, Anna	1/25/2024		1.50	110.00	165.00	
drainage site visit						
Totals			3.25		357.50	
Total Labor						357.50

Reimbursable Expenses

Mileage						
EX 0005002	1/25/2024	Ballard, Anna / Site visit / Site Visit / 8.50 miles @ 0.67			5.70	
Total Reimbursables					5.70	5.70
Total this Task						\$363.20

Task 329 DR-304 Vale

Professional Personnel

			Hours	Rate	Amount	
Hernandez, Aldo	1/4/2024		.50	150.00	75.00	
review construction plans for discrepancies in wall heights, etc.						
Coordination with Bernard.						
Totals			.50		75.00	
Total Labor						75.00

Total this Task \$75.00

Task 348 DR-3225 Park Hills Drive

Professional Personnel

			Hours	Rate	Amount
Brandon, Bernard	1/10/2024		1.00	185.00	185.00

Schedule Drainage Observation Inspection

Totals	1.00	185.00	185.00
Total Labor			

Total this Task \$185.00

Task 406 DR - 403 Wallis

Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard Review 4 QC	1/19/2024 .50	185.00	92.50
Hernandez, Aldo review 4	1/18/2024 1.00	150.00	150.00
Totals	1.50		242.50
Total Labor			242.50

Total this Task \$242.50

Task 414 DR - 4824 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard Updated HECHMS and plan review	1/3/2024 1.00	185.00	185.00
Totals	1.00		185.00
Total Labor			185.00

Total this Task \$185.00

Task 417 DR - 201 Vale Street

Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard Review 4 QC and acceptance letter	1/9/2024 1.00	185.00	185.00
Hernandez, Aldo review and acceptance of 201 vale pool	1/8/2024 .50	150.00	75.00
Totals	1.50		260.00
Total Labor			260.00

Total this Task \$260.00

Task 420 DR - 400 Farley

Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard Review 2 QC	1/3/2024 .50	185.00	92.50
Hernandez, Aldo	1/2/2024 2.25	150.00	337.50

review 2

Totals	2.75	430.00	
Total Labor			430.00
Total this Task			\$430.00

Task 421 DR - 302 Inwood [New Pool]

Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard 1/16/2024	.50	185.00	92.50
Review 3 QC			
Totals	.50		92.50
Total Labor			92.50

Total this Task \$92.50

Task 422 DR - 303 Pleasant

Professional Personnel

	Hours	Rate	Amount
Hernandez, Aldo 1/16/2024	1.00	150.00	150.00
review 3			
Totals	1.00		150.00
Total Labor			150.00

Total this Task \$150.00

Task 424 DR - 4810 Timberline Drive

Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard 1/24/2024	.50	185.00	92.50
Review 2 QC			
Hernandez, Aldo 1/22/2024	2.50	150.00	375.00
review 2			
Totals	3.00		467.50
Total Labor			467.50

Total this Task \$467.50

Task 430 DR - 3012 Bee Cave

Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard 1/8/2024	1.00	185.00	185.00
Comment review and comment rrsponse meeting			
Brandon, Bernard 1/9/2024	.50	185.00	92.50
Follow-up meeting to discuss "grandfather" ordinances			
Hernandez, Aldo 1/8/2024	.75	150.00	112.50
review comments and plans, meeting with applicant to go over comments			
Totals	2.25		390.00
Total Labor			390.00

Total this Task \$390.00

 Task 432 DR - 2403 Hatley

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	1/17/2024	.50	185.00	92.50
Review 1 QC				
Hernandez, Aldo	1/17/2024	2.00	150.00	300.00
review 1				
Totals		2.50		392.50
Total Labor				392.50

Total this Task \$392.50

 Task 433 DR - 4807 Timberline Drive

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	1/24/2024	.50	185.00	92.50
Review 1 QC				
Hernandez, Aldo	1/22/2024	3.50	150.00	525.00
review 1 new development				
Totals		4.00		617.50
Total Labor				617.50

Total this Task \$617.50

 Task 699 ZR - 201 Vale [New Res]

Professional Personnel

		Hours	Rate	Amount
Rodriquez, Zane	1/3/2024	.50	110.00	55.00
Review of plans				
Rodriquez, Zane	1/10/2024	.25	110.00	27.50
Creation of approval letter submittal				
Totals		.75		82.50
Total Labor				82.50

Total this Task \$82.50

 Task 703 ZR - 303 Pleasant

Professional Personnel

		Hours	Rate	Amount
Rodriquez, Zane	1/9/2024	.50	110.00	55.00
Reivew and letter				
Rodriquez, Zane	1/17/2024	.25	110.00	27.50

letter combination for zoning and drainage

Totals	.75	82.50	
Total Labor			82.50

Total this Task \$82.50

Task 705 ZR - 4810 Timberline Drive

Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane 1/17/2024	.75	110.00	82.50
Reveiw of plans and comment letter			
Rodriquez, Zane 1/22/2024	.25	110.00	27.50
Combination of zoning and engineering letter			
Totals	1.00		110.00
Total Labor			110.00

Total this Task \$110.00

Task 711 ZR - 3012 Bee Cave

Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane 1/8/2024	.50	110.00	55.00
Meeting with applicant over comments			
Rodriquez, Zane 1/9/2024	1.25	110.00	137.50
Meeting with city over grandfathering rights and research on project for email			
Totals	1.75		192.50
Total Labor			192.50

Total this Task \$192.50

Task 712 ZR - 501 Riley

Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane 1/12/2024	.25	110.00	27.50
zoning question for comments			
Totals	.25		27.50
Total Labor			27.50

Total this Task \$27.50

Task 713 ZR - 2403 Hatley

Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane 1/3/2024	.50	110.00	55.00
Review of plans			
Rodriquez, Zane 1/17/2024	.25	110.00	27.50

letter combination for zoning and drainage

Totals	.75	82.50	
Total Labor			82.50
Total this Task			\$82.50

Task 714 ZR - 4807 Timberline Drive

Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane 1/17/2024	2.00	110.00	220.00
Reivew of plans and start of comment letter combination			
Rodriquez, Zane 1/26/2024	.25	110.00	27.50
Combination of zoning and engineering letter			
Totals	2.25		247.50
Total Labor			247.50
Total this Task			\$247.50

Task 919 ROW - 4826 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard 1/2/2024	.50	185.00	92.50
ROW #2 Review 1 QC			
Hernandez, Aldo 1/2/2024	.25	150.00	37.50
review 1 ROW #2			
Totals	.75		130.00
Total Labor			130.00
Total this Task			\$130.00

Task 950 ROW - 3208 Pickwick

Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard 1/2/2024	.50	185.00	92.50
Review 2 QC			
Brandon, Bernard 1/9/2024	.50	185.00	92.50
Review 3 QC			
Brandon, Bernard 1/24/2024	.25	185.00	46.25
Review 4 QC and Acceptance Letter			
Hernandez, Aldo 1/2/2024	.50	150.00	75.00
row review 2			
Hernandez, Aldo 1/8/2024	.50	150.00	75.00
ROW review 3 and create exhibit to explain comment			
Hernandez, Aldo 1/18/2024	.25	150.00	37.50
row acceptance letter			
Totals	2.50		418.75
Total Labor			418.75
Total this Task			\$418.75

Task 952 ROW - 2805 Rollingwood Dr



Invoice Number	Invoice Date	Account Number	Page
8-381-77957	Jan 17, 2024	XXXX-X018-7	1 of 3

Billing Address:

K FRIESE & ASSOCIATES INC
WEST LAKE HILLS TX 78746-6464

Shipping Address:

K FRIESE & ASSOCIATES INC
AUSTIN TX 78746-6464

Invoice Questions?

Contact FedEx Revenue Services

Phone: 800.622.1147
M-F 7 AM to 8 PM CST
Sa 7 AM to 6 PM CST
Internet: fedex.com

Invoice Summary

FedEx Express Services

Total Charges	USD	\$131.83
TOTAL THIS INVOICE	USD	\$131.83

You saved \$43.12 in discounts this period!

Other discounts may apply.

To pay your FedEx invoice, please go to www.fedex.com/payment. Thank you for using FedEx.

Payments not received by Feb 01, 2024 are subject to a late fee.



Detailed descriptions of surcharges can be located at fedex.com



Invoice Number	Invoice Date	Account Number	Page
8-381-77957	Jan 17, 2024	XXXX-X018-7	2 of 3

FedEx Express Shipment Summary By Payor Type

FedEx Express Shipments (Original)

Payor Type	Shipments	Rated Weight lbs	Transportation Charges	Special Handling Charges	Ret Chg/Tax Credits/Other	Discounts	Total Charges
Shipper	3		97.89	51.24		-31.50	117.63
Third Party	1	2.0	25.82			-11.62	14.20
Total FedEx Express	4	2.0	\$123.71	\$51.24		-\$43.12	\$131.83

TOTAL THIS INVOICE USD \$131.83

FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Jan 11, 2024	Cust. Ref.: NO REFERENCE INFORMATION	Ref.#2:
Payor: Shipper	Ref.#3:	

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.00% to this shipment.
Distance Based Pricing, Zone 2

		<u>Sender</u>	<u>Recipient</u>	
Automation	INET	K Friese and Associates	Xavier Salazar	
Tracking ID	774789757790	K Friese + Associates	K Friese + Associates	
Service Type	FedEx Priority Overnight	AUSTIN TX 78746 US	SAN ANTONIO TX 78240 US	
Package Type	FedEx Envelope			
Zone	02			
Packages	1			
Rated Weight	N/A	Transportation Charge		32.63
Delivered	Jan 12, 2024 11:42	Discount		-10.50
Svc Area	A1	Fuel Surcharge		5.41
Signed by	X.SALAZAR	Direct Signature		6.75
FedEx Use	000000000/186/_	Residential Delivery		4.92
		Total Charge	USD	\$39.21

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FedEx Billing Online allows you to efficiently manage and pay your FedEx invoices online. It's free, easy and secure. FedEx Billing Online helps you streamline your billing process. With all your FedEx shipping information available in one secure online location, you never have to worry about misplacing a paper invoice or sifting through reams of paper to find information for past shipments. Go to fedex.com to sign up today!



Invoice Number	Invoice Date	Account Number	Page
8-381-77957	Jan 17, 2024	XXXX-X018-7	3 of 3

Ship Date: Jan 11, 2024 **Cust. Ref.:** NO REFERENCE INFORMATION **Ref.#2:**
Payor: Shipper **Ref.#3:**

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.00% to this shipment.
Weather Delay - High Winds.
Distance Based Pricing, Zone 2
1st attempt Jan 15, 2024 at 10:39 AM.

Automation	INET	Sender	Recipient	
Tracking ID	774789863284	K Friese and Associates	Wayne Watts	
Service Type	FedEx Priority Overnight	K Friese + Associates	K Friese + Associates	
Package Type	FedEx Envelope	AUSTIN TX 78746 US	LEANDER TX 78641 US	
Zone	02			
Packages	1			
Rated Weight	N/A	Transportation Charge		32.63
Delivered	Jan 16, 2024 11:25	Discount		-10.50
Svc Area	A4	Fuel Surcharge		5.41
Signed by	W.WATTS	Direct Signature		6.75
FedEx Use	000000000/186/_	Residential Delivery		4.92
Total Charge			USD	\$39.21

Ship Date: Jan 11, 2024 **Cust. Ref.:** NO REFERENCE INFORMATION **Ref.#2:**
Payor: Shipper **Ref.#3:**

Fuel Surcharge - FedEx has applied a fuel surcharge of 16.00% to this shipment.
Distance Based Pricing, Zone 2
1st attempt Jan 12, 2024 at 12:04 PM.

Automation	INET	Sender	Recipient	
Tracking ID	774789939617	K Friese and Associates	Robin Stone	
Service Type	FedEx Priority Overnight	K Friese + Associates	K Friese + Associates	
Package Type	FedEx Envelope	AUSTIN TX 78746 US	SUGAR LAND TX 77498 US	
Zone	02			
Packages	1			
Rated Weight	N/A	Transportation Charge		32.63
Delivered	Jan 15, 2024 14:49	Discount		-10.50
Svc Area	A2	Fuel Surcharge		5.41
Signed by	R.STONE	Direct Signature		6.75
FedEx Use	000000000/186/_	Residential Delivery		4.92
Total Charge			USD	\$39.21

Shipper Subtotal USD \$117.63

Ship Date: Jan 11, 2024 **Cust. Ref.:** NO REFERENCE INFORMATION **Ref.#2:**
Payor: Third Party **Ref.#3:**

Distance Based Pricing, Zone 2
This shipment was priced using FedEx One Rate

Automation	ROSA	Sender	Recipient	
Tracking ID	774791281092	Bernard Brandon	ARP Team (MC-148)	
Service Type	FedEx Priority Overnight	K FRIESE & ASSOCIATES INC	Texas Commission on Environmen	
Package Type	FedEx Envelope	AUSTIN TX 78746 US	AUSTIN TX 78753 US	
Zone	02			
Packages	1			
Declared Value	USD 100.00			
Delivered	Jan 12, 2024 09:19	Transportation Charge		25.82
Svc Area	A1	Discount		-11.62
Signed by	N.JACKSON	Declared Value Charge		0.00
FedEx Use	000000000/67319/_	Total Charge	USD	\$14.20

Third Party Subtotal USD \$14.20

Total FedEx Express USD \$131.83



K Friese & Associates, LLC
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

February 13, 2024
 Project No: 0803
 Invoice No: 2402005

Ashley Wayman
 City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project 0803 Hubbard, Hatley, & Pickwick Drainage Improvements
Professional Services from January 01, 2024 to January 26, 2024

Task	200	Project Management and Coordination (LS)	
Fee			
Total Fee	10,620.00		
Percent Complete	100.00	Total Earned	10,620.00
		Previous Fee Billing	10,089.00
		Current Fee Billing	531.00
		Total Fee	531.00
		Total this Task	\$531.00

Task	201	Design Phase (LS)	
Fee			
Total Fee	64,869.90		
Percent Complete	100.00	Total Earned	64,869.90
		Previous Fee Billing	64,869.90
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task	202	Project Management - WL Abandonment	
Fee			
Total Fee	810.00		
Percent Complete	100.00	Total Earned	810.00
		Previous Fee Billing	769.50
		Current Fee Billing	40.50
		Total Fee	40.50
		Total this Task	\$40.50

Task	203	Design Phase - WL Abandonment	
Fee			
Total Fee	5,956.00		
Percent Complete	100.00	Total Earned	5,956.00
		Previous Fee Billing	5,956.00
		Current Fee Billing	0.00
		Total Fee	0.00

Total this Task **0.00**

Task 220 Civil Corp, LLC – Right-of-Way Surveying (LS) (Sc)

Fee

Total Fee	16,694.56		
Percent Complete	95.00	Total Earned	15,859.83
		Previous Fee Billing	15,859.83
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task 230 Spitzer & Associates - Land Acquisition (LS) (Sc)

Fee

Total Fee	49,500.00		
Percent Complete	0.00	Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00
		Total Fee	0.00

Consultants

Spitzer & Associates, Inc		6,963.75	
Total Consultants		6,963.75	6,963.75
		Total this Task	\$6,963.75

Task 300 Bid Phase (LS)

Fee

Total Fee	10,028.00		
Percent Complete	100.00	Total Earned	10,028.00
		Previous Fee Billing	10,028.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task 400 Construction Phase (LS)

Fee

Total Fee	20,592.00		
Percent Complete	5.00	Total Earned	1,029.60
		Previous Fee Billing	0.00
		Current Fee Billing	1,029.60
		Total Fee	1,029.60
		Total this Task	\$1,029.60

Total this Invoice **\$8,564.85**

Billings to Date	Current	Prior	Total
	8,564.85	107,572.23	116,137.08

Spitzer & Associates, Inc.

302 Cypress Creek Lane
Wimberley, TX 78676

Invoice

Date	Invoice #
12/10/2023	92332

Bill To
K Friese & Associates, Inc. c/o Abe Salinas 1120 S. Capital of Texas Hwy City View 2, Suite 100 Austin, Tx 78746

Terms
Net 60

Item	Description	Qty	Rate	Amount
Principal/Key Perso...	City of Rollingwood Hubbard/Hatley/Pickwick Drainage Improvements Project Candy Spitzer - Parcel/project review; meeting/discussions with property owners, engineers, city staff, and mayor (Program Mgr)	6	175.00	1,050.00
Administrative Sup...	Jackie Flippin - Administrative/ Document Control: prepare/revise donation and easement documents for 2801 Hubbard (P1 & 2), 2800 Hubbard (P3) & 2805 Pickwick (P4), forward to City of Rollingwood; order appraisal for P1 & 2, review and forward appraisal to City of Rollingwood.	11.75	65.00	763.75
Title Agent	Alan Baum - provide support and assistance in drafting/reviewing donation documents for P1/2, 3 & 4; record Easement docs in Travis County.	1.5	110.00	165.00
Recording Fees	Recording fees Travis County Clerk - Easement	1	70.00	70.00
Appraisal Services	Hornsby & Co. - appraisal for P1 & 2 (2801 Hubbard)	1	4,500.00	4,500.00

Total	\$6,548.75
--------------	-------------------

We appreciate your business. Payment is due 30 days from invoice date. A 10% late charge per month will apply on all past due invoices.

Phone #
512-478-8660

Fax #
512-478-8462

Spitzer & Associates, Inc.

302 Cypress Creek Lane
Wimberley, TX 78676

Abe Salinas 1.17.24
0803.230

Invoice

Date	Invoice #
1/8/2024	92350

Bill To
K Friese & Associates, Inc. c/o Abe Salinas 1120 S. Capital of Texas Hwy City View 2, Suite 100 Austin, Tx 78746

Terms
Net 60

Item	Description	Qty	Rate	Amount
	City of Rollingwood Hubbard/Hatley/Pickwick Drainage Improvements Project			
Principal/Key Perso...	Candy Spitzer - Parcel/project review; meeting/discussions with property owners, engineers, city staff, and mayor (Program Mgr)	2	175.00	350.00
Administrative Sup...	Jackie Flippin - Administrative/ Document Control: misc. correspondence.	1	65.00	65.00

Total	\$415.00
--------------	-----------------

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Phone #
512-478-8660

Fax #
512-478-8462



K Friese & Associates, LLC
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

February 13, 2024
 Project No: 0807
 Invoice No: 2402001

Ashley Wayman
 City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project 0807 Rollingwood Nixon-Pleasant Drainage Impr
Professional Services from January 01, 2024 to January 26, 2024

Task	200	Project Management & Coordination (LS)	
Fee			
Total Fee	7,556.00		
Percent Complete	100.00	Total Earned	7,556.00
		Previous Fee Billing	7,556.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task	201	Design Phase (LS)	
Fee			
Total Fee	75,310.00		
Percent Complete	100.00	Total Earned	75,310.00
		Previous Fee Billing	75,310.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task	300	Bid Phase (LS)	
Fee			
Total Fee	2,938.00		
Percent Complete	100.00	Total Earned	2,938.00
		Previous Fee Billing	2,938.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task	320	Civil Corp, LLC ROW (LS) (Sc)	
Fee			
Total Fee	13,912.10		
Percent Complete	100.00	Total Earned	13,912.10
		Previous Fee Billing	13,912.10
		Current Fee Billing	0.00
		Total Fee	0.00

Total this Task 0.00

Task	321	Raba Kistner - Geotech (LS) (Sc)		
Fee				
Total Fee		11,100.00		
Percent Complete		100.00	Total Earned	11,100.00
			Previous Fee Billing	11,100.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	322	Terra Design Group - Landscape (LS) (Sc)		
Fee				
Total Fee		51,965.00		
Percent Complete		89.999	Total Earned	46,768.00
			Previous Fee Billing	46,768.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	323	Spitzer & Assoc - Land Acquisition (T&M) (Sc)		
Consultants				
		Spitzer & Associates, Inc	3,362.50	
		Total Consultants	3,362.50	3,362.50
			Total this Task	\$3,362.50

Task	325	Spitzer & Assoc Expenses (T&M) (Sc)		
Consultants				
		Spitzer & Associates, Inc	13,706.00	
		Total Consultants	13,706.00	13,706.00
			Total this Task	\$13,706.00

Task	400	Construction Phase (LS)		
Fee				
Total Fee		6,886.00		
Percent Complete		10.00	Total Earned	688.60
			Previous Fee Billing	0.00
			Current Fee Billing	688.60
			Total Fee	688.60
			Total this Task	\$688.60
			Total this Invoice	\$17,757.10

	Current	Prior	Total
Billings to Date	17,757.10	161,518.98	179,276.08

Spitzer & Associates, Inc.

302 Cypress Creek Lane
Wimberley, TX 78676

Invoice

Date	Invoice #
12/10/2023	92325

Bill To
K Friese & Associates, Inc. c/o Abe Salinas 1120 S. Capital of Texas Hwy City View 2, Suite 100 Austin, Tx 78746

Terms
Net 60

Item	Description	Qty	Rate	Amount
	City of Rollingwood Nixon/Pleasant Drainage Improvements Project			
Principal/Key Perso...	Candy Spitzer - Parcel/project review; meeting/discussions with property owners, engineers, city staff, and mayor (Program Mgr)	8	175.00	1,400.00
Administrative Sup...	Jackie Flippin - Administrative/ Document Control: prepare/revise donation and easement documents for 303 Nixon, 305 Nixon & 2910 Hatley; forward same to City of Rollingwood; order appraisals for same; review 305 Nixon (P2) appraisal and forward to City of Rollingwood.	12.5	65.00	812.50
Title Agent	Alan Baum - provide support and assistance in drafting/reviewing donation documents for P1, 2 & 3; travel to Travis County courthouse and record Easement docs.	5.5	110.00	605.00
Recording Fees	Recording fees Travis County Clerk - Easements	1	206.00	206.00
Appraisal Services	Hornsby & Co. - appraisal for P2 (305 Nixon)	1	4,500.00	4,500.00
Total				\$7,523.50

We appreciate your business. Payment is due 30 days from invoice date. A 10% late charge per month will apply on all past due invoices.

Phone #	Fax #
512-478-8660	512-478-8462

Hornsby & Company
7600 N. Capital of Texas Highway
Building B, Suite 210
Austin, Texas 78731

Invoice

Date	Invoice #
11/15/2023	23-15036

Bill To
Spitzer & Associates, Inc. Attn: Candy Spitzer 302 Cypress Creek Lane Wimberley, Texas 78676

DUE DATE	JOB
Net 30	Rollingwood Drainage

DESCRIPTION	AMOUNT
Appraisal Services Nixon Pleasant Drainage Project Parcel 107301, parcel 2 Jerry D Fleming and Ching Hsiu Hsieh 305 Nixon Drive, Rollingwood, Texas	4,500.00
72311102	Total \$4,500.00

Tax ID# 74-2877328

Dyana Limon-Mercado
County Clerk
5501 Airport
Austin TX 78751

TRAVIS COUNTY CLERK
P.O. BOX 149325
AUSTIN, TX 78714-9325
(512) 854-9188

Receipt

Employee: 548

ISSUED TO: CITY OF ROLLINGWOOD

RECEIPT # 115623
DATE 11/09/2023 10:30:39 AM

DOCUMENT # PGS FEE

2023127419 P1 Sanders 12
EASEMENT 70.00

2023127420 P3 Ashworth 9
EASEMENT 58.00

2023127421 P2 Fleming 10
EASEMENT 62.00

2023127422 P1 Marin 16
EASEMENT 86.00

Total Amount Due 276.00

CREDIT 10324667 276.00

Total Amount Paid 276.00

THANK YOU, HAVE A NICE DAY
INDEXES AVAILABLE
COUNTYCLERK.TRAVISCOUNTYTX.GOV
Dyana Limon-Mercado
County Clerk
Deputy: GARZAV

Transaction Information

Hubbard/Hatley/Pickwick -
\$70.00

Transaction Type: Recording - Deed Records
ID: VG
Year: 2023
Payment Amount: \$276.00
Service Fee: \$8.28
Total Amount: \$284.28

Nixon-Pleasant -
\$206.00

Payment Information

Payment Method: Credit Card
Card Type: VISA
Name on Card: BAUM/ALAN

Reference #: 10324667
Transaction #: krsfd19h
Authorization #: 00066C

Processed Date: 11/09/2023
Processed Time: 10:30:02 AM

**** APPROVED ****

Approved. Project
0807.
Expense bill to Client

Transaction Details

Phone #: 7133983002

Thank you for your payment!
The payment amount charged on your statement will be notated by the words:
GOVERNMENT PAYMENTS
If you have any questions regarding this transaction, you can call us at 956-682-
3466 during our business hours of 8:00 AM to 5:00 PM Central Standard Time
on Monday through Friday

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Spitzer & Associates, Inc.

Abe Salinas 1.17.24

Invoice

302 Cypress Creek Lane
Wimberley, TX 78676

Date	Invoice #
1/8/2024	92349

Bill To
K Friese & Associates, Inc. c/o Abe Salinas 1120 S. Capital of Texas Hwy City View 2, Suite 100 Austin, Tx 78746

Approved for 0807
Task 323

Terms
Net 60

Item	Description	Qty	Rate	Amount
	City of Rollingwood Nixon/Pleasant Drainage Improvements Project			
Principal/Key Perso...	Candy Spitzer - Parcel/project review (Program Mgr)	2	175.00	350.00
Administrative Sup...	Jackie Flippin - Administrative/ Document Control: correspondence with appraiser and City of Rollingwood; review 303 Nixon (P1) and 2910 Hatley (P3) appraisals and forward to City of Rollingwood.	3	65.00	195.00
Appraisal Services	Hornsby & Co. - appraisal for P1 and 3 (303 Nixon, 2910 Hatley)	2	4,500.00	9,000.00
Total				\$9,545.00

We appreciate your business. Payment is due 30 days from invoice date. A 10% late charge per month will apply on all past due invoices.

Phone #
512-478-8660

Fax #
512-478-8462

Hornsby & Company
 7600 N. Capital of Texas Highway
 Building B, Suite 210
 Austin, Texas 78731

Invoice

Date	Invoice #
12/13/2023	23-15073

Bill To
Spitzer & Associates, Inc. Attn: Candy Spitzer 302 Cypress Creek Lane Wimberley, Texas 78676

DUE DATE	JOB
Net 30	Rollingwood Drainage

DESCRIPTION	AMOUNT
Appraisal Services (Parcel 1, CAD 107306, 303 Nixon)	4,500.00
Appraisal Services (Parcel 3, CAD 107312, 2910 Hatley)	4,500.00
Nixon Pleasant Drainage Project	
72310125 and 126	
Total	\$9,000.00

Tax ID# 74-2877328