

# Special Event Council Request

Event Type: Check all that apply



Community Event



Fireworks



Parade



Festival



Fundraiser



Other:

Event Name:

Back to the 90's Block Party

Event Date & Time

05/17/2025 1pm-5pm

Location/Route:

Field on 2nd Ave

Contact Name & Organization:

Fuzion Casual Bar & Grill INC.

Contact Phone:

Jacqueline Campos-815-441-9384 Or Jenny Zepeda 779-625-0194

Contact E-Mail:

fusionsbarng grill@gmail.com & zepeda\_jenny@yahoo.com

### Alcoholic Beverages

To serve alcoholic beverages at an event, a one-day license must be obtained from the City of Rochelle AND the State of Illinois.

[Special Event Liquor Checklist](#)

Will alcoholic beverages be served or sold at the event?\*



Served/Sold



Neither

Name of business/organization providing alcohol:

Fuzion Casual Bar & Grill

How will area where alcohol is served be contained and what security and ID measures will be taken?

Alcohol will be served from Fuzion's location and will have a designated area blocked for consumption. Wrist bands will be provided once proper ID is presented (21 or over) Security will be present in the designated area.

If serving alcohol off premises of an establishment, complete required special event application for liquor sales and submit fee separately.

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### Water & Electricity

Electricity is available for Downtown Events at the Gazebo or Page Park. Please indicate if you intend to use:

- ☐ Page Park
- ☐ Gazebo
- ☒ Electricity not required/Utilizing different location

A water connection is available at the Downtown Gazebo. Would you like water available for the event?

- ☐ Yes
- ☒ No

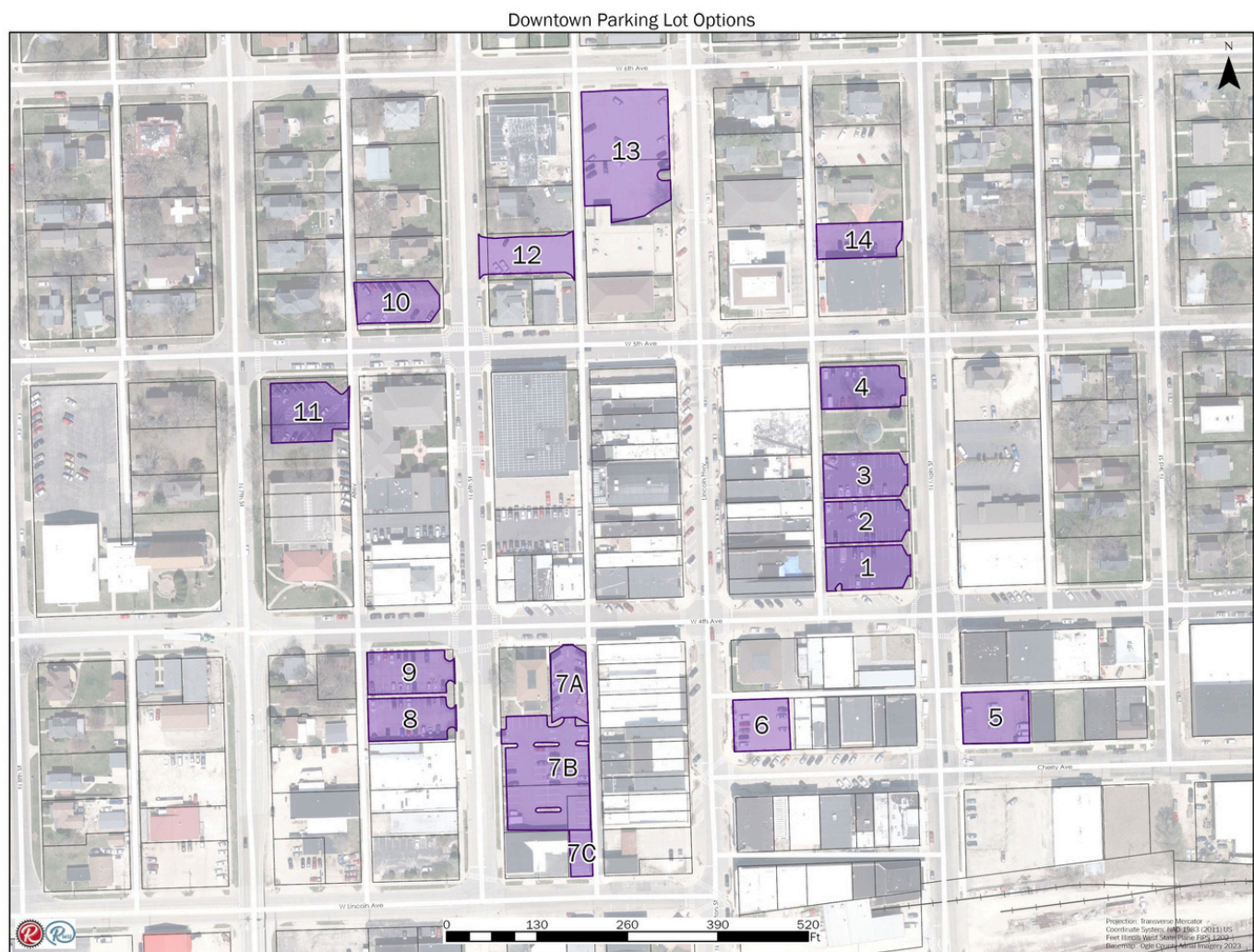
### Street & Parking Lot Closures

Are parking lot closures requested?

☐ Yes

☒ No

Available Parking Lots:





If so, which parking lots?

- ☐ Spirited Square - Lot 1
- ☐ Spirited Square - Lot 2
- ☐ Spirited Square - Lot 3
- ☐ Spirited Square - Lot 4
- ☐ Downtown Lot - Cherry & Main Street - Lot 5
- ☐ Downtown Lot - Lincoln Highway & Cherry Avenue (RMU) - Lot 6
- ☐ Downtown Lot - 4th Avenue & North Sixth Street - 7A
- ☐ Downtown Lot - 4th Avenue & North Sixth Street - 7B
- ☐ Downtown Lot - 4th Avenue & North Sixth Street - 7C
- ☐ Downtown Lot - 300 Block of North 6th Street - Lot 8
- ☐ Downtown Lot - 300 Block of North 6th Street - Lot 9
- ☐ Downtown Lot - 5th Avenue & 6th Street - Lot 10

Is a street closure requested?

- ☒ Yes
- ☐ No

What intersections and/or streets are requested to be closed?

N Washington St & 2nd Ave

Please upload a site drawing. Include barricade and street closure locations. \*



Screenshot 2025...



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Event Coordinators must agree to the following:

Please agree to the following:\*



Agree to display Human Trafficking Victim Information Sheet as required by State law



Event coordinators are responsible for cleanup and trash disposal after events. I agree that a cleaning fee of \$500 may be assessed if extensive cleanup is required.

Insurance

**\*\*REQUIRED\*\*** Please upload Certificate of Insurance. \*

Events on City property (including streets, parking lots, etc.) require a Certificate of Insurance for approval.

The Certificate of Insurance must include:

- City of Rochelle listed as an additional insured
- Name of Event
- Date & Time of Event
- Location of Event
- \$1,000,000.00 in general liability, and if alcoholic liquor will be served/sold, liquor liability in the amount of \$1,000,000.00.



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Additional Requests:

Special events held in the Downtown Parking lots may request the use of the following:

Trash Cans & Can Liners (Up to 10 may be requested):

Dropdown

10



Parking Cones:

Dropdown

Choose



Caution Tape Roll:

⌵ Dropdown

2



Folding picnic tables (up to 10):

⌵ Dropdown

Choose



For Carnivals Only: Upload a Certificate of insurance showing proof of worker's comp and one with general liability



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