

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: Downtown Underground Installation Contract

Staff Contact: Blake Toliver, Superintendent of Electric Operations

Summary:

The city received competitive bids for constructing the Downtown UG Conversion project on June 17, 2025 at 2 p.m. A total of three (3) bids were collected and received on time. A summary of bids is shown below:

Contractor Proposal

JF Electric \$2,166,455.00

Utility Dynamics Corp \$1,733,000.00

Helm Electric \$895,014.79

The bid from Helm Electric was the apparent low bid for Specification 3303K001 which did not include any noteworthy clarifications, exceptions, or price escalators. Although we have not had any past projects with Helm Electric, we have contacted their listed references for prior projects, and their references all provided positive reviews. Additionally, the company appears to be in good standing and employs certified and trained craftsmen. Helm Electric's bid is lower than the engineer's estimate for the project of \$1,181,874.91 completed on 03/12/24. BHMG recommends awarding the contract to Helm Electric for the installation with it being the low bid.

We are asking that council approve a 15% contingency to allow for any issues that may arise throughout the project while construction takes place.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
Downtown Bonds and Electric Fund	\$2,000,000	\$1,029,267.01

Strategic Plan Goal Application: Infrastructure Effectiveness & Improvement

Recommendation: Award the Downtown Underground Installation Contract to Helm Electric.