



**MINUTES**  
**CITY COUNCIL MEETING**  
**Monday, May 22, 2023 at 6:30 PM**

- I. CALL TO ORDER:** Pledge to the Flag was led by Mayor Bearrows. Prayer was said by City Clerk Rose Huéramo.
- II. ROLL CALL:** Present were Councilors T. McDermott, Hayes, D. McDermott, Valdivieso, Arteaga, and Mayor John Bearrows. Absent: Councilor Shaw-Dickey. A quorum of six were present. Also, present City Manager Jeff Fiegenschuh, City Clerk Rose Huéramo, and City Attorney Dominick Lanzito.
- III. PROCLAMATIONS, COMMENDATIONS, ETC:** EMS Week - May 21-27, 2023
- IV. REPORTS AND COMMUNICATIONS:**
  1. Mayor's Report: Congratulations to Chamber of Commerce for a successful banquet & to all businesses who won an award.  
Officially Declaring Annually May 25th as Don Vogeler Day. Motion made by Councilor D. McDermott, Seconded by Councilor Hayes. **"I move that May 25th be declared as Don Vogeler Day in the City of Rochelle for his Services."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, Arteaga, and Mayor Bearrows. Nays: None. Motion passed 6-0.
  2. Councilor Hayes thanked all that were involved with Lee Shelby Presentation.
  3. City Manager: Congratulations to Chris Cardott and staff on winning Certificate of Achievement for Excellence for its annual audit.
- V. PUBLIC COMMENTARY:** None.
- VI. DISCUSSION ITEMS: Rochelle Area Community Foundation Campaign Kickoff.** RACF Kickoff Pledge Campaign for 2023-2024 presented by Human Resources Director Nancy Bingham, Human Resources Coordinator Jillian Condon, and Executive Director of Rochelle Area Committee Foundation Emily Anaya. Donors' money provides a safe place for families who experienced abuse, library reading program, helps provide food for families, and STEM program at the middle school and much more. The goal for the 2023-2024 year is to reach \$35,000. To donate [rochellefoundation.org](http://rochellefoundation.org).
- VII. BUSINESS ITEMS:**
  1. CONSENT AGENDA ITEMS BY OMNIUS VOTE with Recommendations:
    - a) Approve City Council Meeting Minutes - 05/08/2023
    - b) Approve Payroll - 04/17/23-04/30/23, 5/1/23-5/14/23
    - c) Approve Payment Registers - 206150-206231, 206232-206338
    - d) Accept and Place on File - April Financials
    - e) Approve Special Event Request - VFW Poppy Drive
    - f) Approve Special Event Request - Memorial Day ParadeMotion made by Councilor Arteaga, Seconded by Councilor D. McDermott, **"I move consent agenda items (a) through (f) be approved by Omnibus vote as recommended."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, Arteaga, and Mayor Bearrows. Nays: None. Motion passed 6-0.

2. **A Resolution Authorizing the City Manager to Enter into a Lease Agreement with Enterprise Fleet Management for a 2023 Ford F-450 for the Electric Department.** The Electric department plans to lease new trucks through the Enterprise Fleet Management Leasing program. The truck that was approved in February was canceled by Ford. This truck is on the ground and ready to be upfitted with the dump body and snowplow. This truck will be delivered mid 2023 with a lease term of 60 months. The lease agreement includes bumper-to-bumper maintenance coverage significantly reducing repair costs and down time. This dump truck will replace a 2008 F-450 that has become increasingly more expensive to maintain and the emissions system is now failing on. Blake Toliver, Superintendent of Electric Operations was available for questions. Motion made by Councilor Hayes, Seconded by Councilor T. McDermott, **"I move Resolution R23-78, a Resolution Authorizing the City Manager to Enter into a Lease Agreement with Enterprise Fleet Management for a 2023 Ford F-450 for the Electric Department, be approved."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, Arteaga, and Mayor Bearrows. Nays: None. Motion passed 6-0.
3. **A Resolution Waiving Competitive Bidding Requirements and Authorizing the Purchase and Installation of a Well Motor.** Recently, the well 8 motor failed from what our contractor thinks was a lightning strike. Well 8 is currently an emergency backup well that is under design to construct an iron removal plant. Our contractor was able to locate a remanufactured motor that is in stock and available. Due to the long lead times on a new motor, I would recommend waiving competitive bidding to purchase the available motor as this situation is time sensitive. This cost includes reassembling the pump/motor/cable and installation. We will pursue an insurance claim on the motor once we receive the final report on the possible cause of failure and intend to rebuild the old motor to keep as a backup. Adam Lanning Superintendent of Water/Water Reclamation was available for questions. Motion made by Councilor Hayes, Seconded by Councilor Valdivieso, **"I move Resolution R23-79, a Resolution Waiving Competitive Bidding Requirements and Authorizing the Purchase and Installation of a Well Motor, be approved."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, Arteaga, and Mayor Bearrows. Nays: None. Motion passed 6-0.
4. **An Ordinance Creating an Additional Class R-2 Liquor License for Barrio Agave LLC D/B/A Barrio Agave at 1310 N 7th Street.** The City has received a request from Alejandra Gonzalez and Jennifer Gonzalez for the business at 1310 N. 7th St. to create one new R-2 liquor license for Barrio Agave LLC D/B/A Barrio Agave. The Class R-2 liquor license allows for retail sale of alcoholic liquor for consumption on the premises by restaurants with no bar. Further, the class R-2 license shall provide for the retail sale of packaged alcoholic liquor providing that said retail sales of such liquor shall not exceed ten percent of the total sales of all alcoholic beverages. City Clerk Rose Huéramo was available for questions. Motion made by Councilor Arteaga, Seconded by Councilor D. McDermott, **"I move Ordinance 23-5420, an Ordinance Creating an Additional Class R-2 Liquor License for Barrio Agave LLC d/b/a Barrio Agave at 1310 N. 7th Street, be approved."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, Arteaga, and Mayor Bearrows. Nays: None. Motion passed 6-0.
5. **An Ordinance Limiting the Number of Class B Liquor Licenses and Placing a Moratorium on the Issuance of any new Class B Liquor Licenses.** The Ordinance Limiting the Number of Class B Liquor Licenses and Placing a Moratorium on the Issuance of any new Class B Liquor Licenses was approved January 2022 for a term to expire May 1, 2023. In order to limit the number of gaming machines in the City of Rochelle staff recommends extending the moratorium on any new Class B liquor license with a term to expire May 1, 2025. The moratorium exempts all current holders of Class B licenses. If a current Class B is revoked or relinquished, the limit number of Class B liquor licenses will remain a total of ten (10) Class B liquor licenses. The proposed ordinance does not affect any other type of liquor license. City Clerk Rose Huéramo was available for questions. Motion made by Councilor D. McDermott, Seconded by Councilor Valdivieso, **"I move Ordinance 23-**

**5421, an Ordinance Limiting the Number of Class B Liquor Licenses and Placing a Moratorium on the Issuance of any New Class B Liquor Licenses, be approved.**" Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, Arteaga, and Mayor Bearrows. Nays: None. Motion passed 6-0.

6. **A Resolution Establishing the Emergency Service Price Schedule.** Ambulance rates were last updated in May 2021. We currently bill at the maximum amount that Medicaid/Medicare will reimburse which makes up most of our ambulance calls. The proposal is to raise the current rates by \$150.00 per category which will capture additional revenue when the call for service includes private insurance. In comparison to surrounding communities our rates fall in the middle of the range and are considerably lower than private services. Therefore, the recommendation is to approve a resolution for the new increased rate Schedule as described in Exhibit A. Fire Chief Dave Sawlsville was available for questions. Motion made by Councilor Valdivieso, Seconded by Councilor Arteaga, **"I move Resolution R23-80, a Resolution Establishing Emergency Service Price Schedule, be approved."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, Arteaga, and Mayor Bearrows. Nays: None. Motion passed 6-0.
  
7. **An Ordinance Accepting and Approving the Proposal from N-TRAK Group for Phase II Improvements at 14th Street and 8th Avenue.** Phase 1 of the 14th Street pavement improvements was completed in 2022. Phase 2, from 6th Avenue to 8th Ave and west along 8th Avenue, has been programmed in the 2023 budget. An Alternate bid for work along 15th St, south of 8th Avenue, was also included in the bid proposal. The project will consist of complete pavement removal and reconstruction of the pavement more suited for the existing truck route. Furthermore, the project will include certain storm sewer, curb/gutter and sidewalk ramp improvements. The project plans and specifications were developed by the City Engineering Department and advertised in the Rochelle News leader, and on the City website. Bids were publicly opened and read aloud on May 16th at 10:30am for the above referenced project. Four separate bids were received as follows:
  - N-TRAK Group, LLC submitted a Base bid for the improvements in the amount of \$528,787.25 and an Alternate bid of \$157,557.50
  - Martin and Company Excavating submitted a Base bid for the improvements in the amount of \$537,705.60 and an Alternate bid of \$151,527.50
  - O'Brien Civil Works, Inc. submitted a Base bid for the improvements in the amount of \$543,358.65 and an Alternate bid of \$151,071.00
  - Northern Illinois Service Company submitted a Base bid for the improvements in the amount of \$559,226.96 and an Alternate bid of \$163,197.90

The low Base bid is approximately 3% lower than the Engineer's estimate of cost \$543,000. The Alternate bid for 15th Street from NTRAK is approximately 2% lower than the Engineer's estimate of cost of \$162,000. It is the recommendation of the City Engineer that both the Base Bid and 15th Street bid proposals be accepted. The project will be funded through two CIP funds. Furthermore, given the favorable contract unit prices for multiple construction items it is recommended that approval be given to the City Manager and/or the City Engineer to negotiate further change order work, not to exceed \$35,000, within the proposed Base bid contract prices to facilitate other improvements and upgrades to streets adjacent to this project. It is anticipated the construction project will be substantially complete by the end of August 2023. However additional time will be granted for any additional work. Sam Tesreau, City Engineer was available for questions. Motion made by Councilor T. McDermott, Seconded by Councilor D. McDermott, **"I move Ordinance 23-5422, an Ordinance Accepting and Approving the Proposal from N-Trak Group, LLC for the 14th Street and 8th Avenue Improvements, be approved."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, Arteaga, and Mayor Bearrows. Nays: None. Motion passed 6-0.

**VIII. EXECUTIVE SESSION:** None.

**IX. ADJOURNMENT:** At 7:17 P.M., Motion made by Councilor D. McDermott, Seconded by Councilor Arteaga, **"I move the Council adjourn."** Voting Yea: T. McDermott, Hayes, D. McDermott, Valdivieso, Arteaga, and Mayor Bearrows. Nays: None. Motion passed 6-0.

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John Bearrows, Mayor

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Rose Huéramo, City Clerk