

**ROCHELLE CITY COUNCIL  
AGENDA ITEM MEMO  
REGULAR MEETING**

**SUBJECT:**

A Resolution Authorizing Adoption of the Amended City of Rochelle Safety Compliance Program

**Staff Contact:**

Britt Zick

**Summary:**

The City of Rochelle’s Safety Compliance Program was created in 2020. This written program encompasses all departments and outlines the City’s overall safety strategy, while departmental safety manuals and SOPs/SOGs provide detailed procedures specific to work tasks within a department. To ensure regulatory compliance and to reflect new and safer techniques and technologies, the City collaborated with Fehr Graham to assist in reviewing, revising, and adding to our current safety programs.

*Considering this, the following programs were reviewed and/or revised to address regulatory updates and program deficiencies:*

Personal Protective Equipment, Hearing Conservation, Fire Prevention Plan, Respiratory Protection, Electrical Safety, Confined Space Entry, Hazard Communication, Bloodborne Pathogens, Accident/Illness Investigation and Reporting, Excavation and Trenching, Hot Work Safety, Control of Hazardous Energy (LOTO), OSHA Recordkeeping, Powered Industrial Truck, and Fall Protection and Ladder Safety

*Safety programs added include:*

Respirable Crystalline Silica Safety Program and Exposure Control Plan, Job Hazard Assessment & Job Briefing Policy, Extreme Temperature Exposure Control Plan, First Aid and Medical Record Access, and a Contractor Safety Handbook

*Significance of these programs:*

These written programs provide a roadmap for a safe workplace by transforming safety practices from reactive to proactive.

Once approved, these programs will be available on the ESS platform and in the HR Department.

**Funding Sources:**

Source:	Budgeted Amount:	Proposed Expenditure:

**Strategic Plan Goal Application:**

**Recommendation:**

To approve the Resolution Authorizing Adoption of the Amended City of Rochelle Safety Compliance Program.