

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING 6/22/2026**

SUBJECT: Ordinance Amended City Code regarding Supervision of City Clerk and City Treasurer

Staff Contact: Zeke Jackson, City Manager

Summary:

While onboarding the new City Manager and determining his supervisory responsibilities, it was determined that Chapter 2, Article III, Division 1, Section 2-63 currently provides that the Mayor shall exercise supervision over the City Clerk and the City Treasurer. The Code, as written, has been in place since 1996 and does not align with the current operations of the City. Given the current administrative structure and the day-to-day operations of the City, the City Clerk and City Treasurer should be supervised by the City Manager.

Recommendation:

- Adopt an Ordinance amending Chapter 2, Article III, Division 1, Section 2-63 to make the City Manager responsible for the supervision over the City Clerk and the City Treasurer.