

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: An Ordinance Waiving Competitive Bidding Requirements Awarding UUSCO the Purchase of 3 PME-11 Switchgear Assemblies

Staff Contact: Blake Toliver Superintendent of Electric Operations

Summary: Rochelle Municipal Utilities (RMU) is requesting approval to purchase three (3) S&C PME-11 pad-mounted switchgear assemblies for use within the electric distribution system. These units are necessary to support system reliability, sectionalizing, and fault protection.

RMU currently standardizes on S&C switchgear across the system. Maintaining this standard allows for consistency in operation, simplifies maintenance, reduces training requirements, and ensures compatibility with existing equipment and spare parts inventory.

Universal Utility Supply Company (UUSCO) is the sole authorized distributor of S&C Electric equipment for the municipal electric market in the greater Chicagoland area. Due to this exclusive relationship, staff is requesting a waiver of competitive bidding.

Two enclosure options were quoted. Staff recommends selecting the standard (non-stainless steel) configuration at a cost of \$49,250 per unit, as it meets operational requirements while providing a total savings of \$32,250 compared to the stainless steel option.

The total purchase amount for three units is \$147,750. Lead time is approximately 30–34 weeks.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
Electric Funds	\$10,400,000	\$147,750

Strategic Plan Goal Application: Core Service Delivery

Recommendation: Approve a Ordinance Waiving Competitive Bidding Requirements Awarding UUSCO the Purchase of 3 PME-11 Switchgear Assemblies