



Illinois Department of Commerce & Economic Opportunity

JB Pritzker, Governor

April 28, 2026

Honorable John Bearrows
Mayor
City of Rochelle
P.O. Box 601
Rochelle, IL 61068-0601

Dear Honorable Bearrows:

I am writing to inform you that a recent review of your City's Community Development Block Grant (CDBG) Public Infrastructure (PI) funding has identified an overpayment of grant funds by the State to the City.

The City's contractual Grant Administrator inadvertently requested payment for Contractor's Pay Estimate #4 twice, which resulted in an overpayment to the City of \$102,946.90. The City is required under the terms of its executed CDBG PI Grant Agreement to repay the full amount of the overpayment, and if it was deposited into an interest-bearing account contrary to the terms of the Grant Agreement, any interest accrued above \$200.00. Any interest earned on these funds up to \$200.00 may be retained as Program Income and spent as additional Activity Delivery to the Grant Administrator, to be documented on a quarterly Financial Report.

Please arrange for repayment at the City's earliest convenience. We ask that you provide documentation detailing the amount of interest accrued so that the total repayment obligation can be verified. Instructions for submitting payment and supporting documentation have been provided to Mrs. Ellen Burgeson, Grant Administrator.

If you have any questions or need assistance in calculating the amount owed, please do not hesitate to contact me, and I'll reach out to DCEO's Office of Financial Management (OFM) on the City's behalf.

Thank you for your prompt attention to this matter.

Sincerely,

Melissa Kreis

Melissa Kreis
Grant Manager
Illinois Department of Commerce and Economic Development
Office of Community Development
217-558-2844
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cc: Ellen Burgeson
Blair Montgomery, DCEO
Megan Street, DCEO
Fope Oloyede, DCEO
Grant File



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