

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: Resolution approving the repayment of the CDBG Grant overpayment

Staff Contact: Adam Lanning

Summary: Ellen Burgeson works as Grant Administrator of the Sewer Lining project from the Community Development Block Grant (CDBG). Typically, Ellen would make drawdown requests on behalf of the City, but the State system experienced technical issues allowing only State employees to make the requests. Along with this issue, Ellen accidentally requested the same drawdown twice. This duplicate request resulted in an overpayment of \$102,946.90 to the City. Ellen reported the error immediately to the State’s Grant Manager, so the State is requesting the City to repay the \$102,946.90 per grant agreement terms.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:

Strategic Plan Goal Application:

Recommendation: Approve a resolution to repay the State \$102,946.90 for the overpayment of grant funds.