

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: A Resolution Authorizing The City Manager To Modify The Rochelle Municipal Utilities Assistance Program

Staff Contact: Sarah Brooks, Director of Utility Finance and Payroll Manager

Summary: In December 2022 council approved to waive any requirements that program applicants need to apply for the Illinois Low Income Energy Assistance Program (“LIHEAP”) before applying for the RMU Customer Assistance Program. With this change, RMU customer service staff has had to collect, verify, and retain personal financial information from applicants and determine the accuracy and completeness of the financial documents. By reverting back to require application to LIHEAP prior to the RMU application, we are taking the time consuming and uncomfortable responsibility of the financial verification off of our staff and relying on the LIHEAP authorization.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
Energy Credits	\$50,000	Up to \$50,000

Strategic Plan Goal Application:

Recommendation: Approve A Resolution Authorizing The City Manager To Modify The Rochelle Municipal Utilities Assistance Program.