

ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING

SUBJECT: A Resolution authorizing an agreement (extension) with the Lee County Industrial Development Association for continued Economic Development Services

Staff Contact: Sam Tesreau, Interim City Manager

Summary:

An agreement was originally approved in July 2024, with an expiration date of December 2025, with LCIDA to provide continual professional services related to Economic Development (ED) after the retirement of the City's former ED director in late 2024. Tom Demmer has been acting in that capacity, for LCIDA, since that time. He has been working closely with City staff on several ED opportunities here in Rochelle.

To continue to expand our economic development initiatives and move the community forward through ED initiatives the recommendation is to city approve a contract extension with LCIDA to perform economic development assistance for the next 14 months to April 30, 2027. The contract will allow for up to 25 hours per week assisting the city manager with ED services.

Contract Details:

- 14-month agreement to commence retroactively on January 1, 2026 and terminate April 30, 2027
- Annual fees are \$100,000.
- ED professional will attend all bi-weekly City leadership staff meetings and project meetings.
- ED professional will meet with the city manager weekly and will report to the city manager.
- ED professional will attend city council meetings as requested by the city manager and provide annual updates on ED initiatives to the city council.
- Either party may terminate the agreement with 90-day notification.
- LCIDA will indemnify the city, its elected officials and appointment staff and agents from all claims, suits, actions and fees due to neglect or willful misconduct of the LCIDA.
- LCIDA is responsible for all payroll and benefits. LCIDA will bill the city monthly.

Revenue Sources:

Source:	Budgeted Amount:	Proposed Expenditure
20% rail fund, general fund, electric fund, water fund and waste water funds		\$100,000

Strategic Goal Application: Core Service Delivery, Community and Economic Development and Infrastructure Effectiveness and Improvement

Recommendation:

Approve a Resolution authorizing an agreement (extension) with the Lee County Industrial Development Association for continued Economic Development Services