

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: Award of Downtown Upgrades Phase 2 Contract to Helm Electric Facility Solutions

Staff Contact: Blake Toliver, Superintendent of Electric Operations

Summary: Rochelle Municipal Utilities solicited bids for Downtown Upgrades Phase 2, including low-voltage work to convert multiple overhead services to underground along the Downtown Underground project route. Helm Electric Facility Solutions, Inc., dba Helm Electric, submitted the sole bid.

Helm's proposal is \$479,485.00 plus a 15% allowance of \$71,923.00 for minor construction adjustments, for a total contract amount of \$551,408.00. The bid schedule identifies mobilization on October 1, 2026, substantial completion by December 1, 2026, and final completion by February 1, 2027.

Staff recommends awarding the contract to Helm Electric Facility Solutions as the sole responsive bidder so RMU can continue the second phase of downtown underground improvements and coordinate service conversions with the construction schedule.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
Electric Fund - Downtown Underground Phase 2	\$10,400,000	\$551,408.00

Strategic Plan Goal Application: Core Service Delivery

Recommendation:

Staff recommends that the City Council award the Downtown Upgrades Phase 2 contract to Helm Electric Facility Solutions, Inc., dba Helm Electric, in the amount of \$551,408.00, including the \$479,485.00 base proposal and \$71,923.00 allowance, and authorize the City Manager to execute the contract documents.