

ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING

SUBJECT: Recommendation to accept resolution approving an Amendment to the Personnel Manual (City of Rochelle Employee Handbook).

Staff Contact: Jillian Condon

Summary:

The City of Rochelle “Handbook” Personnel Policies Manual had a major update in October of 2018. The Personnel Policies Manual is in constant review and revisions shall be made periodically to be consistent with all applicable laws, employment policies and current technology.

The request is regarding an update to the workers’ compensation policy, to include a section establishing a return-to-work policy for an employee who has sustained a work-related injury. This policy is a requirement of IML, the new workers’ compensation insurance carrier for the City as of January 1, 2026.

The updated version can be found in Chapter 4 Article H, which is attached as supplemental documentation to this memo.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:

Strategic Plan Goal Application:

Safety and Service Delivery

Recommendation:

Approve a Resolution to Amend the Personnel Manual (City of Rochelle Employee Handbook).

Supporting Documents: Update to Chapter 4, Article H attached.