

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: A Resolution Authorizing the City Manager to Enter Into a Lease Agreement with Enterprise Fleet Management for a 2024 Chevrolet 3500 Starcraft Bus

Staff Contact: Jeff Fiegenschuh, City Manager

Summary:

The City of Rochelle has had previous discussion about purchasing a 12-passenger shuttle bus for community events and tours. I would like City Council's approval to enter into a lease agreement with Enterprise for the purchase of a 2024 Chevrolet 3500 Starcraft small passenger bus.

Based on input from department directors, this vehicle will be used for the following activities

- pop up events at local parks and department facilities
- tours for ED visits, chamber functions and citizen's academies
- transporting staff to out of town events and trainings (tours of prairie state, IML and IMUA lobby events)
- transporting residents during festivals (community fireworks, Lincoln Highway Heritage Festival, Events downtown with limited parking)
- Warming space for residents and staff (if needed)

Included with the staff report is the vehicle specs and finance information. Currently we have raised over \$35,000 in total community contributions. The monthly lease payments are \$1,456.58. We can cancel the lease at any time and like other vehicles, Enterprise will sell the vehicle for the city in the market, and we will receive a check for any equity. The lease also includes a full warranty (see attached document).

Remaining funds can be allocated as follows: \$25,000 mayor/city council budget, \$25,000 excess proceeds from 2024 auction, \$20,000 tourism & \$22,000 RMU community relations. I will continue to seek additional community contributions to reduce needed city funds.

Lease payments total: \$87,394.80.

Upfitting cost: \$40,277.50.

Total cost: \$127,672.30.

Less Community Contributions: \$35,000

TOTAL: \$92,672.30

Strategic Plan Goal Application: Community Inclusivity, Core Service Delivery, Economic & Business Development and Quality of Life

Recommendation: Authorize the City Manager to enter into a lease agreement with Enterprise Lease for the purchase of a 2024 Chevrolet 3500 Starcraft.