

**ROCHELLE CITY COUNCIL  
AGENDA ITEM MEMO  
REGULAR MEETING**

**SUBJECT:** A Motion to Authorize the City Manager to Obtain Proposals for a Passenger Bus

**Staff Contact:** Jeff Fiegenschuh, City Manager

**Summary:**

Shuttle Bus Features & Potential Benefits

Approx uses annually – 24-30 times estimated

Potential uses:

Economic development for prospective companies

Group tours – Several throughout the year to promote Rochelle

Transportation for staff and/or council members (Prairie State, IML lobby day).

Tours for legislators that come to town to tour facilities and projects.

Warming space for residents (If needed)

Shuttle bus for events, ie: LHHF, Air Show, and other community events where parking is limited.

Potential use at community events

To this point total community contributions total \$25,000. GREDO pledged \$15,000 for a downpayment and LCIDA pledged \$10,000. More community contributions will be solicited. Remaining funds can be allocated as follows: \$18,000 mayor/city council budget, \$25,000 excess proceeds from 2024 auction. Total cost is anticipated to be \$80,000-\$100,000.

According to the city's insurance carrier total costs for insurance will be \$850 annually. All employees using and riding the bus will be covered by the city's general liability insurance. Anyone who is not considered an employee will also be covered but will be required to sign a waiver.

Other potential costs:

Fuel \$2,160 based on 30-gallon tank filled twice per month at \$3.00 per gallon

Annual maintenance \$750 includes oil changes and basic maintenance

If approved the vehicle will be stored at 1030 S 7th in back storage barn (not heated).

**Funding Sources:**

Source:	Budgeted Amount:	Proposed Expenditure:

**Strategic Plan Goal Application:**

**Recommendation:** Authorize the City Manager to Obtain Proposals for a Passenger Bus