



**MINUTES**  
**CITY OF ROCHELLE**  
**PLANNING & ZONING COMMISSION**  
**MEETING**

**Monday, November 04, 2024 at 6:00 PM**

**City of Rochelle Council Chambers—420 North 6th Street, Rochelle, IL 61068**

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- I. **CALL TO ORDER:** The meeting was called to order at 6:02 p.m.
- II. **ROLL CALL:** Present were Commissioners Colwill, Hickey, McKibben, Myers, Swinton and Wolter. Absent: None. There was a quorum of six. Non-voting Commissioners present were: Charnock, Tenggren and Bowerman. Absent: Barber. Also present were Michelle Knight and Geoff Starr. Michelle Pease attended the second half of the training.
- III. **APPROVE/ACCEPT MINUTES:** Swinton moved, seconded by McKibben, **"I move the minutes of the May 6, 2024 Planning and Zoning Commission meeting as presented be approved."** Ayes: Colwill, Hickey, McKibben, Myers, Swinton and Wolter. Nays: None. Motion carried 6-0.
- IV. **PUBLIC COMMENTARY:** New at-large member Tim Bowerman was introduced and welcomed.
- V. **COMMISSIONER COMMENTS:** None
- VI. **BUSINESS ITEMS:** None
- VII. **DISCUSSION ITEMS:** Tom Farace with the American Planning Association along with Megan Mack, Attorney with Ancel Glink facilitated a training for the Planning and Zoning Commissioners. Topics covered were: roles in the process, responsibilities of commission, findings of fact, the fine print, tools of the trade and resources for Commissioners.
- VIII. **ADJOURNMENT:** Motion made by Swinton, seconded by McKibben, **"I move to adjourn the regularly scheduled meeting of the Planning and Zoning Commission of November 4, 2024."** Ayes: Colwill, Hickey, McKibben, Myers, Swinton and Wolter. Nays: None. Motion carried 6-0. The Planning and Zoning Commission adjourned at 8:24 p.m.

Michelle Knight  
Community Development Specialist