



MINUTES
CITY COUNCIL MEETING
Monday, July 24, 2023 at 6:30 PM

- I. CALL TO ORDER:** Pledge to the Flag was led by Mayor Bearrows. Prayer was said by Pastor Duane Boehm.
- II. ROLL CALL:** Present were Councilors T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor John Bearrows. Absent: Councilor D. McDermott. A quorum of six were present. Also, present City Manager Jeff Fiegenschuh and City Clerk Rose Huéramo.
- III. PROCLAMATIONS, COMMENDATIONS, ETC:** Good News - Well 8 Grant Award given to Superintendent of Water/Water Reclamation Adam Lanning.
- IV. REPORTS AND COMMUNICATIONS:**
1. Mayor's Report: Thank you to Pat Brust Director of Advance Communication and the IT staff for their customer service in assisting a resident.
 2. Council Members: None.
 3. Swearing-In Ceremony- Police Chief - Pete Pavia & Firefighters - Jon Plaza, Javier Salinas
- V. PUBLIC COMMENTARY:** None.
- VI. BUSINESS ITEMS:**
1. CONSENT AGENDA ITEMS BY OMNIUS VOTE with Recommendations:
 - a) Approve Minutes of City Council Meeting - July 10, 2023
 - b) Accept and Place on File Minutes of Planning & Zoning Commission Meeting - 6/5/2023
 - c) Approve Payroll - 7/9/23
 - d) Approve Check Reigsters - 207016-207084, 207092-207171
 - e) Accept and Place on File June Financials
 - f) Approve Special Event Request - Moose Garage Sale July 29, 2023
 - g) Approve Special Event Request - Acres Bistro Grand Opening September 9, 2023
 - h) Approve Special Event Request - Acres Bistro Wine Tasting August 24, 2023

Motion made by Councilor Arteaga, Seconded by Councilor Shaw-Dickey, **"I move consent agenda items (a) through (h) be approved by Omnibus vote as recommended."** Voting Yea: T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 6-0.
 2. **Accept and Place on File Audit for January 1, 2022 – December 31, 2022.** Sikich, LLP. planned and performed the audit in order to obtain reasonable assurance about whether the financial statements are free of material misstatements. This included performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The audit also included evaluating the appropriateness of accounting policies used, significant estimates made by management, and evaluating the overall presentation of the financial statements. The auditor's opinion, as noted on page 2 of the Annual Comprehensive Financial Report, indicates that the financial statements "present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Rochelle, Illinois, as of December 31, 2022, and the respective

changes in financial position and, where applicable cash flows thereof for the year ended in conformity with accounting principles generally accepted in the United States of America .” Anthony Cervini, Partner of Government Services for Sikich, attended the meeting to provide an overview of the City’s Financial Statement. City Manager Jeff Fiegenschuh were available for questions. Motion made by Councilor Shaw-Dickey, Seconded by Councilor Hayes, **"I move the Council Accept and Place on file the Audit Reports for the Fiscal Year January 1, 2022 - December 31, 2022, as prepared and presented by Sikich, LLP."** Voting Yea: T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 6-0.

3. **Resolution Authorizing a Three-Year Agreement for Audit Services with Sikich LLP.** A Request for Qualifications for Audit Services was published in the Rochelle News Leader on May 10, 2023, and May 14, 2023. Responses were due back by June 8th. The City received one response, Sikich LLP. Staff reviewed the qualifications and concluded that they met the requirements of the request. Sikich has provided professional audit services to the City of Rochelle, Rochelle Municipal Utilities, Tax Increment Financing Districts, and the Police and Fire Pension Funds since 2010. The current service proposal includes costs for audit years 2023-2025 and for optional years 2026-2027 at a 3% increase each year. City Manager Jeff Fiegenschuh was available for questions. Motion made by Councilor T. McDermott, Seconded by Councilor Valdivieso, **"I move Resolution R23-88, a Resolution Authorizing a Three-Year Agreement for Auditing Services with Sikich LLP, be approved."** Voting Yea: T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 6-0.

4. **Resolution to Enter into a First Amendment to Tower Lease with T-Mobile, LLC.** The current lease agreement with VoiceStream GSM is set to expire in November 2025. Since the execution of the original agreement, T-Mobile has purchased this lease and have requested an amendment to reflect an additional five-year term with an escalation rate of 3.5% per year after the first year’s monthly payments of \$3,505.80. The antenna which this lease covers is located on the water tower at the 251 overpass. Superintendent of Water/Water Reclamation Adam Lanning was available for questions. Motion made by Councilor Valdivieso, Seconded by Councilor Arteaga, **"I move R23-89, a Resolution to Enter into First Amendment to Tower Lease with T-Mobile, LLC, be approved."** Voting Yea: T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 6-0.

5. **Resolution Waiving Competitive Bidding and Authorizing the Purchase of Chemicals for Water/Water Reclamation.** RMU recently advertised specifications for water treatment chemicals on a national database to solicit bids through a 3rd party company. On June 23rd the same company hosted a live online reverse auction for Rochelle to assist in procuring competitive bidding. The process allows vendors to repeatedly bid against each other in a competitive fashion to drive the bid costs down to the current market value. After the results are tabulated, the process still allows the City to reject, accept or negotiate further with the vendor. Below are the tabulated results of the live auction listing the low bidder for each chemical used in the City’s water and water reclamation departments.

Table A
Hydrous Manganese Oxide: Carus Co. \$0.80/lb
Sodium Hypochlorite (water): Hawkins Co. \$3.0/gal
Sodium Hypochlorite (water rec) Hawkins Co. \$3.0/gal
Polyphosphate Carus Co. \$2.49/lb
HFS (fluoride) Water Solutions \$4.38/gal
Sodium Bisulfite Water Solutions \$.40/lb
Polymer Polydyne Inc. \$1.74/lb

The contract term for each associated company is for one year and allows for mutually agreed price changes after six months. Superintendent of Water/Water Reclamation Adam Lanning was available for questions. Motion made by Councilor T. McDermott, Seconded by Councilor Hayes, **"I move R23-90, a Resolution Waiving Competitive Bidding Requirements and Authorizing the Purchase of Chemicals for Water/Water Reclamation, be approved."** Voting Yea: T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 6-0.

6. **Resolution Waiving Competitive Bidding Requirements and Authorizing the Purchase of a Radiator and Installation from Caterpillar.** It has been determined that Caterpillar engine #17 needs to be upgraded from a single stage radiator to a dual stage radiator. This will increase the engine's performance. The current capacity will go from 1100 kilowatts to 1800 kilowatts with the new radiator adding 700 kW of load capacity. The cost to upgrade the radiator is \$78,510.62. The approximate yearly savings we will see from this extra capacity is around \$45,000. Blake Toliver Superintendent of Electric Operations was available for questions. Motion made by Councilor T. McDermott, Seconded by Councilor Arteaga, **"I move R23-91, a Resolution Waiving Competitive Bidding Requirements and Authorizing the Purchase and Installation of a CAT Engine Radiator from Altorfer CAT, be approved."** Voting Yea: T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 6-0.

7. **2023 Seal Coat Project.** Various streets and/or alleys were identified to receive a seal coat (A1 & A2) surface treatment this fiscal year (FY) to provide for much needed roadway maintenance and preservation. Additional areas may be considered by the City Engineer during the construction process as funds allow. The referenced project was advertised in the Illinois Dept. of Transportation (IDOT) Notice to Contractor's Bulletin 23-24 as well as the Rochelle News Leader. Bids were publicly opened and read aloud on June 26, 2023, at 10 am for the referenced project. The low bid received is as follows:

- Helm Civil, Inc. submitted a bid for making the entire improvements in the amount of \$256,942.00.

The lowest bid is approximately 3% lower than the Engineers estimate of cost. The various streets general maintenance project is funded with Motor Fuel Tax (MFT) funds administered through IDOT. A transfer from the CY 2023 MFT fund 17-00 will be made to the CY 2023 CIP fund 36-00-86081 to cover the Local Agency (LA) costs associated with the General Maintenance project of various streets with Sec#23-00000-00-GM. The Street Department crew will provide pavement patching, surface preparation and sweeping in advance of seal coat operations. City council approval of resolution (BLR 14220) will allow the City to move forward with providing funding associated with engineering, maintenance and/or construction on the referenced project from the MFT fund. Enclosure (1) uses the standard IDOT resolution to document the requested expenditure. Sam Tesreau, City Engineer was available for questions. Motion made by Councilor Arteaga, Seconded by Councilor Shaw-Dickey, **"I move the Council Accept and Place on file the IDOT Resolution to Approve the use of MFT funds for the 2023 Seal Coat Project."** Voting Yea: T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 6-0.

VII. **DISCUSSION ITEMS:** None.

VIII. **EXECUTIVE SESSION:** At 7:21 PM, Councilor Hayes, Seconded by Councilor Arteaga, "**I move the Council recess into executive session to discuss the appointment, employment, compensation, discipline, performance, and/or dismissal of specific employee(s). Section (c) (1).**" Voting Yea: T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 6-0.

At 7:33 PM, Councilor Shaw-Dickey, Seconded by Councilor Arteaga, "**I move the Council return to open session.**" Voting Yea: T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 6-0.

IX. **ADJOURNMENT:** At 7:34 PM, Councilor Hayes, Seconded by Councilor T. McDermott, "**I move the Council adjourn.**" Voting Yea: T. McDermott, Hayes, Shaw-Dickey, Arteaga, Valdivieso, and Mayor Bearrows. Nays: None. Motion passed 6-0.

John Bearrows, Mayor

Rose Huéramo, City Clerk