

**ROCHELLE CITY COUNCIL  
AGENDA ITEM MEMO  
REGULAR MEETING**

**SUBJECT:** City of Rochelle Employee Handbook Revision to “Article B: Drug-Free Workplace”

**Staff Contact:**

Brittney Zick

**Summary:**

The City of Rochelle Human Resources Risk Management and Safety department seeks to gain approval for revision of the section of the Employee Handbook noting Article B: Drug-Free Workplace. The reason for this update is to comply with the latest legalities in relation to safety-sensitive positions, reasonable suspicion drug and alcohol testing, and to align the City’s Policy with Department of Transportation (DOT) regulations.

**Funding Sources:**

Source:	Budgeted Amount:	Proposed Expenditure:
N/A		

**Strategic Plan Goal Application:**

N/A

**Recommendation:**

To approve the Resolution revising the City of Rochelle Employee Handbook - section Article B: Drug-Free Workplace