

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: Change Order with Larson and Larson Builders Inc

Staff Contact: Jay Mulholland Director of Field Operations, Sam Tesreau City Engineer, Blake Toliver Superintendent of Electric Operations

Summary: With a change in scope of work to be completed we are asking to approve a change order with Larson and Larson Builders Inc. The change in the scope of work includes adding in trench drains for the equipment bays, more lighting, additional break room space, garage door location adjustments, flooring, and new windows. It was discovered during construction the new break spaces were quite small once constructed. This led to talks of expansion and utilizing some “dead” spaces within the existing structure. The installation of trench drains in the bays will allow for filling of the vac trucks which are used year-round for jetting and hydro excavating needs. The additional flooring and windows were determined to be the best course of action after seeing the construction of the new offices and removal of the existing flooring. This work will improve the functionality of the facility greatly and save time for our employees on everyday tasks.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
CIP Funds	1,183,735.80	251,984.63

Strategic Plan Goal Application: Core Service Delivery

Recommendation: Authorize the City Manager to sign a change order with Larson and Larson Builders Inc. in the amount of \$251,984.63