

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: Water Department to enter into an engineering agreement with Willett Hoffman and Associates for Well 13 and Well Building

Staff Contact: Adam Lanning

Summary: As the City of Rochelle continues to develop, it will be crucial to ensure the Water Department can meet the water needs of its residents and industries. The need to build an additional well and well house is imminent. Willett Hoffman and Associates are expertly familiar with the City’s water distribution system and will provide professional design engineering and construction engineering. Willett Hoffman and Associates will drill and develop a new Well #13, furnish and install a well pump and pitless adapter, construct a new well house including chemical rooms, electrical and control room and water testing area. It will include piping to connect new Well #13 to existing water distribution system and exterior site improvements. Willett Hoffman and Associates will also prepare and manage all necessary documentation for an IEPA Loan, conduct all tasks related to pre-bid, public bid, preparation of bid documents, pre-construction meetings, assist with minimal construction management.

Funding Sources:

| Source: | Budgeted Amount: | Proposed Expenditure: |
|-----------|------------------|-----------------------|
| IEPA Loan | | \$356,000 |
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Strategic Plan Goal Application:

Recommendation: Approve a resolution accepting the proposal and authorizing a professional engineering agreement with Willett Hoffman and Associates design for new Well 13 and Well Building.