

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: Proposal from Safety Management Group (SMG) to provide customized safety training to the City’s Electrical Operations Linemen.

Staff Contact:

Brittney Zick

Summary:

The Electric Operations department seeks to gain approval for customized safety training specific to the needs of the linemen within this department. The training includes 4 specific topics: Minimum Approach Distances & Proper Grounding, Bucket Truck Safety & Fall Prevention, Substation Safety: Review Maintenance and Testing Requirements including Circuit Breakers and the Grid System, as well as Arc Flash Prevention: Proper PPE and Hazard Risk Analysis by Caloric Value/Proper Care of Insulating Materials.

SMG will provide both formal classroom and field observation safety training and evaluations. This instruction will be provided on 2 back-to back days to enable facilitation of this training without having to pull all employees from the field at once.

Due to the expertise and specialized knowledge SMG possesses in this field, and the customized content of this instruction, this training does not require the waiving of competitive bidding because it is considered a specialized professional service.

The Proposal is attached to the Resolution for review.

Funding Sources:

| Source: | Budgeted Amount: | Proposed Expenditure: |
|----------------|------------------|-----------------------|
| Electric Funds | \$48,000 | \$48,000 |
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Strategic Plan Goal Application:

N/A

Recommendation:

To approve the Resolution allowing SMG to provide customized safety training to the City’s Electrical Operations Linemen.