



SAFETY | ENVIRONMENTAL | QUALITY

Proposal Number: 00000404

Date: August 1, 2023

To: Rochelle Municipal Utilities  
333 Lincoln Hwy  
Rochelle, IL 61068

Re: Rochelle Utilities Annual Training

Dear Blake,

Thank you for considering Safety Management Group to provide your utilities safety training. This proposal is in response to your recent request and our subsequent conversation.

**Training Topic: Minimum Approach Distances & Proper Grounding**  
**Location: Rochelle Utilities Office & Field**  
**Timing: Spring 2024**

**Training Topic: Bucket Truck Safety & Fall Training**  
**Location: Rochelle Utilities Office & Field**  
**Timing: Summer 2024**

**Training Topic: Substation Safety: Review maintenance and testing requirements including circuit breakers and grid system.**  
**Location: Rochelle Utilities Office & Field**  
**Timing: Fall 2024**

**Training Topic: Arc Flash Prevention (proper PPE and hazard risk analysis by caloric value )/ Proper Care of Insulating Materials**  
**Location: Rochelle Utilities Office & Field**  
**Timing: Winter 2024**

The Safety Management Group will provide a qualified Safety Advisor to complete the formal classroom instruction, field observation and practical training/evaluations. The total investment from Rochelle Municipal Utilities for professional safety training services is \$48,000.00. This amount includes all presentation equipment, course materials, travel expenses, and delivery of certificate and wallet cards.

These training topics would be provided on 2 back-to-back days each quarter so that we are able to facilitate this training without pulling everyone from the field. Please note special conditions: Rochelle will work with SMG Safety Advisor to develop site specific



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locations for field training. Invoices will be sent after each training session. Additional training subjects or materials are available upon request. Those will be priced separately from this proposal.

Please do not hesitate to contact me if you have questions or would like to proceed with scheduling our safety services.

Respectfully submitted,

**Steve Thomas**

**Regional Sales Manager**

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