

**ROCHELLE CITY COUNCIL
AGENDA ITEM MEMO
REGULAR MEETING**

SUBJECT: Ordinance Accepting and Approving the Proposal from Larson and Larson Builders, Inc for the 1030 Building Improvements Project

Staff Contact: Blake Toliver Superintendent of Electric Operations

Summary: Proposals for the Rochelle Municipal Utilities Building Improvements Project were opened in the Rochelle City Hall Council Chambers at 3:00PM on Wednesday, September 6, 2023. The project was publicly advertised on August 9, 2023 in the Rochelle News Leader. A pre-bid meeting was held on August 16, 2023 and twelve (12) contractors and two (2) plan rooms requested and were provided bid documents. Six (6) proposals were received, opened, and read aloud. The apparent low bidder for the project was Larson and Larson Builders, Inc of Loves Park, Illinois with a bid proposal (Base Bid plus Alternate Bids 1 and 2) of \$1,092,000.00

Willett Hoffman the project engineer and architect has had discussions with and confirmed the scope of work, material quantities, project schedule and procedure with the bidder. Based on the information obtained during the interview the contractor has the experience, capability, forces, and equipment to perform the work competently and completely per the requirements specified in the bid documents. After review of the information Willett Hoffman recommends awarding the project to the apparent low bidder Larson and Larson Builders, Inc.

This project will be a multi-year project with \$900,000 in the 2023 budget and the rest to be paid out of the upcoming 2024 budget. We would also like to ask for a 10% project variance that would allow the city manager to approve any unexpected costs during the duration of the project.

Funding Sources:

Source:	Budgeted Amount:	Proposed Expenditure:
CIP	\$900,000	\$1,092,000

Strategic Plan Goal Application: Core Service Delivery

Recommendation: Approve an Ordinance Accepting and Approving the Proposal from Larson and Larson Builders, Inc for the 1030 Building Improvements Project