



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 4 April 2024

PROJECTS/EFFORTS

1. FEMA Hurricane Florence Recovery Projects: Awaiting final payouts.

1983	87537 - Town of Ro...	F	L...	\$1,788,439.71	75%	58.58%	56.69%	56.69%	Closeout in Progr...	John Sommer
2559	101911 - Town of Ro...	Z	L...	\$91,655.51	100%	100%	16.43%	n/a	Closeout in Progr...	John Sommer

2. 2022 Water System Improvements Grant: First Progress Meeting:

- Project Engineering Report (PER) and Environmental Documents approved in Feb 2024.
- A revised project schedule has been accepted by DWI. Breaking ground tentatively in September.
- Designer is actively working on the project design based of surveying data collected in March. Planning to submit plans to DWI and DEQ for permits by the end of April.
- Considering replacing 4" line through the woods (abandoned line) on Hemp St. to the active line on Ross St. if funding allows.
- List of meters to be replaced in addition to the project line replacement submitted.
- Compiling list of system valves and fire hydrants by priority to be replaced.

3. 2022 Sewer AIA:

- Relative flow analysis is complete, writing summary.
- Wastewater Treatment Facility site visit completed; report to be delivered.
- CIP is almost complete, should be submitted by the end of the month.
- Rate study is scheduled to start this month – (Sent data last week)
- Complete Asset Management Plan after rate study is completed.



DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Old Police Station and Greenspace restrooms RFPs complete, awaiting guidance on publication.
- b. Carolina Roofing contracted to fix the police garage roof, should start within 4 weeks.
- c. Longitude Planning producing downtown revitalization plan; met to discuss some DOT related caveats and crosswalks.
- d. Permitting and staff assistance meetings for land use. (Tiny houses inquiry)
- e. Reservoir and Elm St. project contracts signed and submitted.
- f. MUNBIT website integration meetings. (DNS addresses and other technical discussions)
- g. Finance Officer and Billing Tech attended 4-day FMS software training.
- h. Conducted administrative hearing on HWY 705 property before filing for litigation. Agreed to an official one time only 30-day extension and fines were paid in full. (\$750...in rolls of quarters).
- i. Department budget meetings and budget planning.
- j. Attended Rural 2 Community (R2C) Development Seminar.
- k. Nick Wicker and our CPA meeting on Monday to discuss capital assets and depreciation schedule.
- l. RFQ for new Lead and Copper Inventory requirements will be published.
- m. Town Spill Response, Contingency and Collection Plans updated and submitted for WWTP Collections permit renewal.
- n. Attended *Business Triangle's Corridors of Opportunities* Economic Development meeting in Pinehurst.
- o. Manager vacationed March 25th -31st.
- p. Meeting with *Broadband Inc* to discuss public WIFI in public areas.

2. FIRE

- a. See report.
- b. Received new "Trail Response Team" UTV. Planning to do a Robbins Fire/Rescue static display of all new vehicles and capabilities during Farmers Day.



3. POLICE

- a. See report.
- b. Conducting interviews for new RPD night shift officer.

4. PUBLIC WORKS

- a. 15 work orders completed.
- b. Mowing season has officially begun.
- c. WWTP annual sludge removal completed.
- d. Major sewer stoppage fixed on Colonial Dr. (Growler Area)
- e. Wooten Project related meetings.

FOLLOW UP:

(Commissioner Stewart) The Moore County BOC considered the Land Use Plan Forums as their municipal visits. There may be more planned in the future. If we would like to plan a public meeting for a specific agenda, we can attempt to coordinate.

CLINT E. MACK
Town Manager
Robbins, NC.