



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 08 December 2023

PROJECTS/EFFORTS

1. FEMA Hurricane Florence Recovery Projects (3)- Awaiting Final Payouts; working with *Hagarty Consulting* regarding category "E" project discrepancies, primarily 2019 back-hoe repairs (\$11k).
2. 2022 Water System Improvements Grant- Project design phase. Payment request #3 was submitted to DEQ for reimbursement.
3. 2022 Sewer AIA- Updated camera video submitted to engineer for final sign-off. Payment request #8 processed.

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Christmas Parade planning and execution.
- b. Walkthrough with *Longitude Planning* about the conceptual downtown revitalization plan.
- c. Old Police Station pre-bid meeting, walk-through, bidding process, and analysis.
- d. Public Works lab repair nearly complete, weather dependent.
- e. Permitting and staff assistance meetings for land use.
- f. Office of State Budget Management (OSBM) meetings and training to receive appropriated funds for Reservoir and Theater Projects.
- g. Budget Planning Relations training with the International City/County Management Association (ICMA).
- h. Received pitch from *Revize* government website management.
- i. "Shred Event" at Greenspace was a success.
- j. Great feedback from *Toyota* after the Job Fair; over 200 interviews conducted.
- k. Attended Wooten Co. ribbon cutting ceremony in Winston-Salem.



- l. Several meetings with the NC League of Municipalities (NCLM) on ARPA-funded services are available such as single project engineering services.
- m. LKC-Moore County Strategic Water Study Analysis

2. FIRE

- a. See report.
- b. Great support from the entire department for the Christmas Parade.
- c. New Fire/Rescue Dodge Ram delivered.

3. POLICE

- a. See report.
- b. Justice Department grant manager training.

4. PUBLIC WORKS

- a. 15 work orders completed.
- b. Library bathroom toilets and sinks installed.
- c. Double check valve at the county meter malfunctioned. Attempting to rebuild valve once parts arrive.
- d. Still waiting for the new grinder ordered for the horizontal bar screen at headworks. Until its arrival, manual cleaning was required.

FOLLOW-UP: Phase 1 contract completed for the previously discussed property. December 13th walk-through planned.

CLINT E. MACK
Town Manager
Robbins, NC