

From: [Lindsay Whitson](#)
To: [Jessica Coltrane](#); [Clint Mack](#)
Cc: [Samantha Wullenwaber](#); [Tyler Queen](#)
Subject: Code Compliance Draft
Date: Thursday, December 5, 2024 3:08:13 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[Robbins_Code Compliance_Draft.docx](#)

Hi Clint and Jessica-

I have attached a draft of the code compliance agreement for your viewing. You will notice that the scope includes the below. It can be changed in any way if preferred. The hourly rate is \$70.00/hour. Let me know if you have questions or would like any edits to be made.

- A Code Enforcement Officer (CEO) to the Town on an hourly basis, as requested by the Town. The CEO will be responsible for:
 - Nuisance abatement according to the Town's code of ordinance to include but not be limited to tall grass, junk vehicles, and junk debris.
 - Housing Code Enforcement. The CEO will work with the appropriate building code officials to enforce the building regulations to include but not be limited to minimum housing, condemnation, and commercial maintenance code.
 - Solid waste ordinance enforcement.
 - The CEO will investigate all complaints, send the appropriate violation letters, conduct follow-up, abate violations, and close all cases (if applicable).
- Provide a Zoning Enforcement Officer (ZEO) to the Town on an hourly basis, as requested by the Town.

Thank you!



Lindsay Whitson (she/her)
Community and Economic Development
Director

📞 919.558.9319
🌐 www.centralpinesnc.gov
✉ lwhitson@centralpinesnc.gov
📍 4307 Emperor Blvd, Suite 110, Durham,
NC 27703

E-Mail correspondence to and from this address is subject to the North Carolina Public Records Act and may be disclosed to third parties unless made confidential under applicable

law.