



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 09 DEC 2024

PROJECTS/EFFORTS

2022 Water System Improvements:

- Authorization to construct approved by NC DEQ.
- Preparing mapping for easements agreements. Wooten is outsourcing a new surveyor. Waiting for plats and easements.

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Dredging phase complete by Estate Management; final landscaping to be completed in 3-4 weeks.
- b. Finance officer attending software training and reconciling all accounts.
- c. Permitting and staff assistance meetings for land use and county PRT meetings.
- d. Hosted the Quarterly Moore County Managers/Mayor Meeting on 6 DEC in Fire Department.
- e. Staff work on Brownfield site. Working of comprehensive conceptual design and RFP.
- f. Christmas Parade execution.
- g. Received estimates for new heater in town hall. Oil fuels heater leak causing fumes and must be shut off once leak starts.
- h. Hosted employee pot luck holiday luncheon at fire station.
- i. Received estimate for new lighting at Milikin Park (\$247,000.)
- j. Hurricane Debby request for assistance approved by FEMA. Processing receipts and payroll for reimbursements.



2. FIRE

- a. See report.
- b. Assisted in town decorating.

3. POLICE

- a. See report.

4. PUBLIC WORKS

- a. 20 work orders completed.
- b. Utility marking reduced to a few dozen a week.

FOLLOW UP:

CLINT E. MACK
Town Manager
Robbins, NC.