



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 7 May 2026

PROJECTS/EFFORTS

2022 Water System Improvements:

Work Last 30 days:

- 250 LF of 6" PVC waterlines were installed on Middleton St. (from STA 48+00 to STA 50+50)
- 425 LF of 6" PVC waterlines were installed on Elm St. (from STA 0+00 to STA 4+25)
- 18 services were installed on Middleton St.
- Multiple services were installed on Elm St.

Next 30 days:

- Connection @ Broad St. and Middleton St.
- Testing and chlorination on Elm St.
- Salisbury/Middleton St. connection. ELJ to make sure a traffic control plan is approved and ready. Connection may happen at night. After this connection, testing and chlorination can happen
- Work on Hemp St.

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Permitting, plat certifications, and appointments for land use. (6)
- b. Continuing support of Robbins Theater, construction began.
- c. Monthly NCLM AIM mentor meeting.
- d. Payroll vender changeover successful. Working GL entries and adjustments, southern software on site visit to assist transition of ledger.
- e. Staff budget meetings budgetary process.
- f. Signed new survey for entire NMRC property and vacated facility. (see pictures)
- g. Sent lease for discussed property to realtor. (update at meeting)



- h. Additional water meter SOW being drafted for the additional meters; Town will handle as independent contract and get funding through DWI from contingency fund.
- i. Audit staff work, pensions, capital assets. Weekly meeting with CPA and uploading for auditor.
- j. Annual utilities owner/contractor ORC training.
- k. Ellie Jean Park construction. 26 May, 5pm, proposed ribbon cutting.
- l. Weekly AMI software integration meetings.

2. FIRE

- a. See report.
- b. Annual Fire Commission Budget meetings and planning
- c. Farmers Day planning
- d. Assistance cleaning out "old police station."

3. POLICE

- a. See report.
- b. Gathering quotes for potential police station renovation and occupation.
- c. Professional development training. /Ordinance enforcement and its effects on economic development.
- d. Assistance cleaning out "old police station."

4. PUBLIC WORKS

- a. 15 work orders completed.
- b. Budget work.
- c. Mowing season began.
- d. Water line project support, repairs and meter verifications.
- e. Assistance cleaning out "old police station."

CLINT E. MACK
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