
OTPF Award

From Phil Werz <pwerz@homeofgolf.com>
Date Wed 12/10/2025 3:51 PM
To Clint Mack <manager@townofrobbins.com>
Cc Melissa Holt <mholt@homeofgolf.com>

Hello Clint,

Congratulations on your One-Time Project Fund award of \$75,000 for the Ellie Jean Play Park. The CVB appreciates your continued support and partnership.

Now that you have been awarded funds, I need to tell you how you secure the funds. Given this is a match, the CVB needs to see documentation from a bank that shows assets dedicated to this project that meet or exceed the awarded funds. For example, for the Skatepark, they initially raised \$140,000, so we could only provide that match of the \$200,000.00. Once they raised the full amount, we provided the full match.

In Haywood County (the inspiration for the OTPF), they do their awards as a reimbursement. Their projects must be completed, all receipts provided and their CVB provides the matching funds as a reimbursement. This does two things: 1) ensures the project completion and 2) funds cannot be diverted to a different project of other use. They changed their policy recently as an award recipient used the dollars for something not associated with the project (HVAC), so they did not provide the reimbursement at all. The recipient was not happy, but he did not fulfill the terms of the match.

So, for us, we merely need to have a letter from the bank, a statement, or something that shows you have secured at least \$75,000.00 for this project. Once we have that for our files (and for us to show county finance for their files), the county will send you the funds at my request. I will also need to know to whom/what the check should be made out. I assume the Town of Robbins.

If you are wondering, for any organization that would potentially divert funds, it would result in permanent disqualification for any future considerations from the CVB on all levels. Of course, that is of no concern with the Town of Robbins! Just letting you know it does happen, so we have guardrails and safeguards to protect the CVB and to ensure we protect visitor taxpayer dollars.

Thanks so much! Please let me know if you have any questions.

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