

25-26 Budget Session Timeline

*Denotes BOC Meeting

- January 30th** **Monthly Department Meeting 10:00am TM Office (Department Chiefs)**
- Initial budget guidance to Department Chiefs
 - February 27th Deadline for list of major proposed expenditures in FY 2025
- February 27th** **Deadline for list of major proposed expenditures in FY 2025**
- *March 27th** **Budget Kickoff RFD Board Room 6:00-8:00 (BOC)**
- Strategic Town Goals Review
 - Previous year review
 - Debt schedule
 - Grant money revenue
 - Debate and discussion for FY 2025-26 Fiscal Goals
- April 1st** **Department Work Session (Police Chief @ 10:00am/ Fire @ 1:00pm)**
- Subscriptions
 - Any other not budgeted 2024 items
- April 2nd** **Department Work Session (Street @ 10:00am/Public Works @ 11:00am)**
- Roger/Billy -Chemical/Subscriptions
 - Roger -Maintenance needs
- April 11th** **All Department Budgets Due to Town Manager!**
- April 17th** **Department Work Session (if needed)**
- Department update online: email the Manager before the 17th your status of progress
- *April 24th** **Budget Work Session RFD Board Room 6:00pm-8:00pm (BOC)**
- Tax projection brief (pending them issued from county)
 - Analysis of tax projection
 - Proposed FY2025-26 Utility Rates table presentation
 - Tentative draft presentation/initial review
- May 1st** **Last Day for Department FY 2024-25 Purchase Order Requests**
- *May 8th** **May BOC Regular Meeting 6:00pm (BOC)**
- Draft Budget Presentation @ Board Meeting
- June 2nd** **FY 2024-25 Finance books locked, no new purchases without authorization**
- *June 12th** **June BOC Regular Meeting 6:00pm (BOC)**
- Public Hearing for Budget FY 2025-2026
 - Regular Board Meeting to follow
- *June 19th** **Budget Work Session (if Budget not approved)**

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Board of Commissioners

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